

AGENDA
Bullard City Council
Regular Meeting
Tuesday, September 8, 2020 6:00 p.m.
Bullard City Hall, Council Chambers, 114 S. Phillips, Bullard, TX

Pam Frederick, Mayor
Bryan Willis, Mayor Pro Tem
Mark Anderson, Councilmember Shirley Coe, Councilmember
Lane McDaniel, Councilmember Terry Mebane, Councilmember

Meeting Order:
Call to Order; Roll Call; Invocation; Pledge to Flag

PUBLIC COMMENTS REGARDING AGENDA ITEMS: Any citizen wishing to address the Council regarding an item on the agenda may do so after filling out a speaker card at the registration table and handing the card to the City Secretary so that the citizen may be recognized by the Mayor when that item is considered.

ITEM 1: Citizen Participation: Any citizen wishing to address the Council regarding an issue not on the Agenda may do so after rising, giving name and address. The Council may not address any issues not listed on the agenda, however it may receive information. Mayor Frederick

ITEM 2: *“Consider and take action on an ordinance of the City of Bullard, Texas, authorizing the issuance and sale of the City of Bullard, Texas Tax Note, Series 2020; levying an annual ad valorem tax and providing for the security for and payment of said note; and enacting other provisions relating to the subject.”* Mayor Frederick

ITEM 3: Conduct **Public Hearing** on proposed 2020 tax rate and discuss and act upon an Ordinance levying ad valorem taxes for the 2020 Tax Year. Mayor Frederick

ITEM 4: Discuss and act upon adoption of an Ordinance amending the City’s Code of Ordinances regarding increase in solid waste rates beginning October 1, 2020, in response to an increase based on CPI by contracted provider Republic Services, Inc. (Allied Waste) as authorized in their contract. Mayor Frederick

ITEM 5: Review of Bullard Community Library 2020 Budget and discuss and act upon approval of Contract for financial support of the Bullard Community Library for FY 2020-2021. Mayor Frederick

ITEM 6: Discuss and act upon adoption of an Ordinance amending the Mayor Frederick

2019-2020 Budget by moving funds budgeted in accounts for which expenditures will not be needed to those accounts for which additional expenditures will be needed.

ITEM 7: Discuss and act on approval of Final Replat of Lots 1 & 2, Block 4, Town of Bullard and Lots 1 & 2, Block 8, Green Valley Addition into Bullard Church of Christ Addition, Vinson Moore League, A-15, at southwest corner of East Main Street and South Loveless Street – Bullard Church of Christ. Mayor Frederick

ITEM 8: Conduct **Public Hearing**, discuss and act upon a request to change zoning from “R-1A” Single Family Residential District to “C-2” General Commercial District, Lots 1 and 2, Block 4, City of Bullard Subdivision and Lots 1 and 2, Block 8, Green Valley Subdivision, on East Main Street (Southwest corner of East Main Street and Loveless Street), Smith County, Texas – applicant Bullard Church of Christ. (Tabled on August 11, 2020.) Mayor Frederick

ITEM 9: Discuss and act on approval of Change Order No. 2 to contract with Fritcher Utilities LP dba Fritcher Construction Services for Bluebonnet Point Wellness Texas Capital Fund Project TCF Contract No. 7218052 for a contract cost decrease of \$25,792.00. Mayor Frederick

ITEM 10: Discuss and act on approval of Contractor’s final pay estimate of \$136,565.61 (final contract amount for completed project is (\$1,365,656.05) with retainage reduced to 0% and accept Certificate of Construction Completion (COCC) submitted by KSA Engineers and Fritcher Construction for Bluebonnet Point Wellness Texas Capital Fund Project TCF Contract No. 7218052. Mayor Frederick

ITEM 11: Discuss and act on casting votes for Places 1- 4 of the Board of Trustees for the Texas Municipal League Intergovernmental Risk Pool. Mayor Frederick

ITEM 12: Discuss and act upon approving staff reports: Mayor Frederick

- a. Building Permits/Code Violations Report; Brook Hill arena under construction; inquiry about food trucks; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; and Code violations with new emphasis on junk vehicles; – **Danny Ray**
- b. City Engineer Report – current and future water and sewer needs - **Brian Capps**
- c. City Secretary Report – working with Smith County 911 on assigning addresses; continuing work on zone change request for Bullard Church of Christ and now including plat submission; work on Budget/Tax Rate adoption Notice, Publication and Posting requirements; updated SAM registration; awaiting printing of contact cards for Scofflaw Program; continue processing paperwork associated with the Bluebonnet Point Wellness nursing home project; and processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
- d. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
- e. Human Resources Department Report – processed new employee for Street Department; assisted employee with insurance coverage; open records request; updated employee salary as requested;

requested COVID-19 reports on employees to return to work; insurance open enrollment for 2020-2021 began; open a Worker's Comp file on an employee; processed 3 payrolls; maintained shared office calendar; processing department change information access; and related duties associated with employees and employment - **Jennifer MacWhirter**

- f. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
- g. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Gary Don Lewis**
- h. Public Relations/Communications Department Report – usage statistics of City's website, Facebook, Police Facebook, Instagram, Twitter, and Civic Ready; updates to website & City app; participation in joint information center regarding COVID-19; and Christmas Kickoff planning meeting – **Lexie Hudson**
- i. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks; and sewer stoppage calls – **David Wells**

ITEM 13: Discuss and act upon approving minutes of:

Mayor Frederick

August 11, 2020 Regular Meeting
August 25, 2020 Called Meeting

ITEM 14: Discuss and act upon adjournment.

Mayor Frederick

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).

PURSUANT TO TEXAS GOVERNMENT CODE SEC. 551.127, MAYOR PAM FREDERICK, COUNCIL MEMBERS SHIRLEY COE, MARK ANDERSON, LANE MCDANIEL, TERRY MEBANE AND/OR BRYAN WILLIS MAY ATTEND THE MEETING BY TELECONFERENCE.

Persons with disabilities who plan to attend this meeting and who may need assistance or interpretation should contact the office of the City Secretary at **903.894.7223**, two (2) days prior to the meeting so that appropriate arrangements can be made.

Las personas con incapacidades que planean asistir esta reunión y que puede necesitar ayuda debe contactar la oficina del Secretario de la Ciudad en 903.894.7223, dos (2) días antes de la reunión para que apropios arreglos pueden ser hechos.

This is to certify that this agenda was posted on the glass door of the Bullard City Hall, 114 South Phillips, Bullard, Texas, facing the inside and outside, a place convenient and readily accessible to the general public at all times and said agenda was posted on the following date and time: **September 4, 2020**, at _____ and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Bullard City Official

Sworn and Subscribed to before me this 4th day of September, 2020.

Notary, in and for the State of Texas