

AGENDA
Bullard City Council
Regular Meeting
Tuesday, May 14, 2019 6:00 p.m.
Bullard City Hall, Council Chambers, 114 S. Phillips, Bullard, TX

Pam Frederick, Mayor
Shirley Coe, Mayor Pro Tem
Mark Anderson, Councilmember Ralph Britt, Councilmember
David Rhodes, Councilmember Bryan Willis, Councilmember

PURSUANT TO TEXAS GOVERNMENT CODE SEC. 551.127, ATTORNEY ROBERT DAVIS MAY ATTEND THE MEETING BY TELECONFERENCE.

Meeting Order:
Call to Order; Roll Call; Invocation; Pledge to Flag

Citizen Participation: Any citizen wishing to address the Council may do so after rising, giving name and address. The Council may not address any issues not listed on the agenda, however it may receive information.

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| ITEM 1: Present “Certificates of Election”, receive and accept executed “Statement of Elected Officer” from Mayor Pam Frederick, Council Members Elect Mark Anderson and Ralph Britt. (On March 5, 2019, a Certificate of Unopposed Candidates was presented and Council adopted an Order of Cancellation for the May 4, 2019, General Election certifying the candidates unopposed and declared elected.) | City Secretary |
| ITEM 2: Administer Oaths of Office to Mayor Pam Frederick, Council Members Mark Anderson, and Ralph Britt for 2 year terms. | City Secretary |
| ITEM 3: Discuss and act upon electing Mayor Pro Tem. | Mayor Frederick |
| ITEM 4: Discuss and act on adoption of an Ordinance denying the proposed change in rates of Oncor Electric Delivery Company LLC. | Mayor Frederick |
| ITEM 5: Discuss and act on approval of Preliminary Plat for The Meadows East, a 40.655 acre tract in the Vinson Moore League, Abstract 15, Smith County, Texas, adjacent to and north of FM 344 E., Bullard, Texas. – applicant Jason Campbell Custom Homes 5, LP. | Mayor Frederick |
| ITEM 6: Discuss and act upon approving staff reports: | Mayor Frederick |

- a. Building Permits/Code Violations/Warrant Processing Report; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; Code violations (Third Street, Almarion and on Larissa Road); and processing of warrants – **Danny Ray**
- b. Not the City Manager – Conducted weekly team leadership meetings; met with Strategic Government Resources to finalize flier for City Manager position; spoke to Lone Star Birds RV Rally group; met with Jody Watson and Randy Hanson regarding requirements for sewer line and retaining wall at 506 Third Street; attended update in Longview concerning HB2/SB2 regarding tax reform legislation; met with Brian Capps, Jody Watson and Travis Evans concerning wedding venue Mr. Evans built on his residential property; spoke with Matt Shaefer and others concerning Rose City MUD District; e-mailed Congressman Louie Gohmert and spoke to his staff concerning a plan to prevent the future loss of our water bills by the USPS; Mayor’s Annual Prayer Breakfast; and continued discussions with Brian Capps concerning steps needed to make progress toward a new wastewater treatment plant – **Pam Frederick**
- c. City Engineer Report – current and future water and sewer needs - **Brian Capps**
- d. City Secretary Report – Processed more than usual number of Open Records requests; processing changes in plat approval requests; reviewing and discussing Zoning and variance violations; attended Economic Development Committee of the Workforce Solutions East Texas Board on April 30, 2019; continue processing paperwork associated with the Bluebonnet Point Wellness nursing home project; and processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
- e. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
- f. Human Resources Department Report –processed 2 bi-weekly payrolls; processed Open Records request; contacted employees regarding upcoming pre-retirement seminar; researched employee insurance claims; provided backup support for various departments; maintained shared office calendar; and related duties associated with employees and employment - **Jennifer MacWhirter**
- g. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
- h. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Gary Don Lewis**
- i. Public Relations/Communications Department Report – usage statistics of City’s website, Facebook, Police Facebook, Instagram, Twitter, and Civic Ready, attendance at GSMO Conference; donations; and resignation – **Letti Goodrich**
- j. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks – **David Hortman**

ITEM 7: Discuss and act upon approving minutes of:

Mayor Frederick

April 9, 2019 Regular Meeting

ITEM 8: Convene in Executive Session in accordance with Texas Government Code, Open Meetings Act under Section 551.071 (2) Consultation with City Attorney regarding Rose City Municipal Utility District. Council reserves its right to include a non member of the Council in the Executive Session whose interests are not adverse to the interests of the City Council and the person's presence is necessary to the anticipated deliberation. Mayor Frederick

ITEM 9: Return To Open Session: Consider and act upon matters discussed Under **ITEM 8**, Executive Session, as necessary. Mayor Frederick

ITEM 10: Discuss and act upon adjournment. Mayor Frederick

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).

PURSUANT TO TEXAS GOVERNMENT CODE SEC. 551.127, MAYOR PAM FREDERICK, COUNCIL MEMBERS SHIRLEY COE, MARK ANDERSON, RALPH BRITT, DAVID RHODES AND/OR BRYAN WILLIS MAY ATTEND THE MEETING BY TELECONFERENCE.

Persons with disabilities who plan to attend this meeting and who may need assistance or interpretation should contact the office of the City Secretary at **903.894.7223**, two (2) days prior to the meeting so that appropriate arrangements can be made.

Las personas con incapacidades que planean asistir esta reunión y que puede necesitar ayuda debe contactar la oficina del Secretario de la Ciudad en 903.894.7223, dos (2) días antes de la reunión para que apropié arreglos pueden ser hechos.

This is to certify that this agenda was posted on the glass door of the Bullard City Hall, 114 South Phillips, Bullard, Texas, facing the inside and outside, a place convenient and readily accessible to the general public at all times and said agenda was posted on the following date and time: **May 10, 2019**, at _____ and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Bullard City Official

Sworn and Subscribed to before me this 10th day of May, 2019.

Notary, in and for the State of Texas