

AGENDA
Bullard City Council
Regular Meeting
Tuesday, March 8, 2022 6:00 p.m.
Bullard City Hall, Council Chambers, 114 S. Phillips, Bullard, TX

Pam Frederick, Mayor
Mark Anderson, Mayor Pro Tem
Shirley Coe, Councilmember Glen Cowart, Councilmember
Lane McDaniel, Councilmember Terry Mebane, Councilmember

Meeting Order:
Call to Order; Roll Call; Invocation; Pledge to Flag

PUBLIC COMMENTS REGARDING AGENDA ITEMS: Any citizen wishing to address the Council regarding an item on the agenda may do so after filling out a speaker card at the registration table and handing the card to the City Secretary so that the citizen may be recognized by the Mayor when that item is considered.

ITEM 1: Citizen Participation: Any citizen wishing to address the Council regarding an issue not on the Agenda may do so after rising, giving name and address. The Council may not address any issues not listed on the agenda, however it may receive information. Mayor Frederick

ITEM 2: Hear and discuss presentation from Jason Campbell and others regarding single family residential lot sizes. Mayor Frederick

ITEM 3: Hear presentation and act on request from Mike Balfay regarding using “green space” east side of Phillips Street between Main Street and Tyler Street for Military Swap Meet on Saturday, April 9, 2022. Mayor Frederick

ITEM 4: Discuss plans for City’s use of American Rescue Plan Act (ARPA) funds. Mayor Frederick

ITEM 5: Discuss calling Special Meeting to approve Audit for FY ending September 30, 2021. Mayor Frederick

ITEM 6: Discuss and act on amendment to City of Bullard Personnel Policy and Procedures Manual Mayor Frederick

- ITEM 7:** Receive Certification of Unopposed Candidates for General Election scheduled for May 7, 2022, and adopt Order of Cancellation for said election and declaring said unopposed candidates for City Council elected for 2 year terms to expire May 2024– Shirley Coe, Glen Cowart, and Terry Mebane. Mayor Frederick
- ITEM 8:** Discuss and act on entering into Interlocal Agreement with Cherokee County Sheriff’s Office for Special Response Team. Chief Bragg
- ITEM 9:** Discuss and act upon Police Department’s 2021 Annual Report on Racial Profiling. Chief Bragg
- ITEM 10:** Discuss and act upon approving staff reports: Mayor Frederick
- a. Building Permits/Code Violations Report; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; new businesses; and Code violations – **Danny Ray**
 - b. City Engineer Report – current and future water and sewer needs - **Brian Capps**
 - c. City Secretary Report – Completed the Regular Filing Period and the Write-in Filing Period for the City Council Election for May 7, 2022; processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
 - d. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
 - e. Human Resources Report – Completed several employment verification forms; assisted Utility Billing Clerk as needed; Scheduled AFLAC open enrollment meeting; and maintained communication with Workers’ Compensation Claims Specialist – **Maria Moreira**
 - f. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
 - g. Public Relations/Communications Department Report – usage statistics of City’s website, Facebook, Police Facebook, Instagram, Twitter, and Civic Ready; attendance at various functions; finished and submitted Budget document; chose new layout, color palette and design for new website; celebrated February birthdays and holidays; began working on sponsorship packet for 2022 events; attended Bullard Area Chamber of Commerce Ball where City received “You Rock” 2022 Business of the Year – **Raiven Whatley**
 - h. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Jeff Bragg**
 - i. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks; and sewer stoppage calls – **David Wells**

ITEM 11: Discuss and act upon approving minutes of: Mayor Frederick

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ITEM 12: Discuss and act upon adjournment.

Mayor Frederick

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).

PURSUANT TO TEXAS GOVERNMENT CODE SEC. 551.127, MAYOR PAM FREDERICK, COUNCIL MEMBERS MARK ANDERSON, SHIRLEY COE, GLEN COWART, LANE MCDANIEL, AND/OR TERRY MEBANE MAY ATTEND THE MEETING BY TELECONFERENCE.

Persons with disabilities who plan to attend this meeting and who may need assistance or interpretation should contact the office of the City Secretary at **903.894.7223**, two (2) days prior to the meeting so that appropriate arrangements can be made.

Las personas con incapacidades que planean asistir esta reunión y que puede necesitar ayuda debe contactar la oficina del Secretario de la Ciudad en 903.894.7223, dos (2) días antes de la reunión para que apropié arreglos pueden ser hechos.

This is to certify that this agenda was posted on the glass door of the Bullard City Hall, 114 South Phillips, Bullard, Texas, facing the inside and outside, a place convenient and readily accessible to the general public at all times and said agenda was posted on the following date and time: **March 4, 2022**, at _____ and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Bullard City Official

Sworn and Subscribed to before me this 4th day of March, 2022.

Notary, in and for the State of Texas