

**AGENDA**  
**Bullard City Council**  
**Regular Meeting**  
**Tuesday, March 5, 2019 6:00 p.m.**  
**Bullard City Hall, Council Chambers, 114 S. Phillips, Bullard, TX**

**Pam Frederick, Mayor**  
**Shirley Coe, Mayor Pro Tem**  
**Mark Anderson, Councilmember    Ralph Britt, Councilmember**  
**David Rhodes, Councilmember    Bryan Willis, Councilmember**  
**Jay Abercrombie, City Manager**

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Meeting Order:  
Call to Order; Roll Call; Invocation; Pledge to Flag

**Citizen Participation:** Any citizen wishing to address the Council may do so after rising, giving name and address. The Council may not address any issues not listed on the agenda, however it may receive information.

**ITEM 1: 6:00 P.M.** - Conduct First Public Hearing on the proposed annexation      Mayor Frederick  
of 40.655 acres in the Vinson Moore League, Abstract 15, Smith County, Texas, adjacent  
to and north of FM 344 E., Bullard, Texas, known as the Jason Campbell Custom  
Homes 5, LP tract, plus a portion of FM 344 E. right of way containing 3.960 acres by the  
City of Bullard, Texas.

**ITEM 2:** Receive Certification of Unopposed Candidates for General      Mayor Frederick  
Election scheduled for May 4, 2019, and adopt Order of Cancellation  
for said election and declaring said unopposed candidates for Mayor and  
Council elected – Pam Frederick, Mayor; Mark Anderson, and Ralph  
Britt, Councilmembers.

**ITEM 3:** Discuss and act on presentation from Chamber of Commerce and      Mayor Frederick  
downtown businesses on Crawfish Boil and Spring Fling.

**ITEM 4:** Discuss and act on adopting a Fair Housing Month Proclamation      Mayor Frederick  
Proclaiming April as Fair Housing Month.

**ITEM 5:** Discuss and act on adoption of Resolution authorizing signatories for      Mayor Frederick

contractual documents and documents for requesting funds pertaining to the Texas Community Development Block Grant Program (TxCDBG) Contract No. 7218052.

**ITEM 6:** Discuss and act upon acceptance of improvements to Third Street by Gated Eight (The Viewpoint Addition). (Tabled on December 11, 2018 and dropped January 8, 2019) Mayor Frederick

**ITEM 7:** Discuss and act on removing City Manager Jay Abercrombie as a signatory from any and all financial related institutions and add an additional Council Member to said accounts. Mayor Frederick

**ITEM 8:** Discuss and act on adoption of Resolution Amending Authorized Representatives on TexPool Account to remove City Manager Jay Abercrombie. Mayor Frederick

**ITEM 9:** **6:30 P.M.** - Conduct **Second** Public Hearing on the proposed annexation of 40.655 acres in the Vinson Moore League, Abstract 15, Smith County, Texas, adjacent to and north of FM 344 E., Bullard, Texas, known as the Jason Campbell Custom Homes 5, LP tract, plus a portion of FM 344 E. right of way containing 3.960 acres by the City of Bullard, Texas. Mayor Frederick

**ITEM 10:** Discuss and act upon approving staff reports: Mayor Frederick

- a. Building Permits/Code Violations/Warrant Processing Report; 5 new builds in West Ridge, Three Doves, and Windsor Phase III; application for excavation for new nursing home and meetings regarding upcoming construction; new duplex on Brentwood; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; Code violations; and processing of warrants – **Danny Ray**
- b. City Manager Report – Conducted weekly team leadership meetings; proposed Nursing Home Grant project continues with contract having been signed, engineers are in design phase, contractor has applied for excavating permit, and plans for facility have been submitted by builder; Cartegraph plans continuing for new core system for GIS, Workflow and Asset Management and looking at proceeding with a trial period; Bullard Kids Park work by Rotary Club on Phase 2 with 95% of concrete walking path complete; attended dispatch services meeting with Smith County along with Mayor and Police Chief Lewis; continued meetings and discussions regarding drainage projects around the City; conducted meeting for BEDCO with an update from Retail Coach; attended TxDOT workshop on SRTS/TA grant projects; attended TCMA Management Clinic in Granbury; and traveled to Austin with Mayor for testimony to House Committee regarding HB2 and the effects of Revenue Cap Legislation for Bullard - **Jay Abercrombie**
- c. City Engineer Report – current and future water and sewer needs - **Brian Capps**
- d. City Secretary Report – Attended 2020 Census Complete Count Committee in Tyler February 13; continued work on Annexation project and Zoning Application for Jason Campbell Custom Homes 5 LP 40.655 acre tract; finished election filing period and prepared documents; continued as needed to work with Grant Administrator for the Bluebonnet Point Wellness nursing home project; and processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
- e. Finance Report – review of expenditures, receipts and balances since last report, including Budget

summaries – **Sonja Richey**

- f. Human Resources Department Report –processed 2 bi-weekly payrolls; maintained shared office calendar; responded to salary survey and open records request; and related duties associated with employees and employment - **Jennifer MacWhirter**
- g. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
- h. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Gary Don Lewis**
- i. Public Relations/Communications Department Report – usage statistics of City’s website, Facebook, Police Facebook, Instagram, Twitter, and Civic Ready; launch of MyBullard App; event planning for Jay’s “See you Later Reception”; creation of guidelines for City of Kindness rough draft; and working sponsor list for 2019 City Events – **Letti Goodrich**
- j. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks – **David Hortman**

**ITEM 11:** Discuss and act upon approving minutes of: Mayor Frederick

**February 12, 2019 Regular Meeting**

**ITEM 12:** Convene in Executive Session in accordance with Texas Government Code, Open Meetings Act under Section 551.074 (a)(1) regarding Personnel Matters to discuss filling the position of City Manager. Council reserves its right to include a non member of the Council in the Executive Session whose interests are not adverse to the interests of the City Council and the person’s presence is necessary to the anticipated deliberation. Mayor Frederick

**ITEM 13:** Return To Open Session: Consider and act upon matters discussed Under **ITEM 12**, Executive Session, as necessary. Mayor Frederick

**ITEM 14:** Discuss and act upon adjournment. Mayor Frederick

***All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).***

**PURSUANT TO TEXAS GOVERNMENT CODE SEC. 551.127, MAYOR PAM FREDERICK, COUNCIL MEMBERS SHIRLEY COE, MARK ANDERSON, RALPH BRITT, DAVID RHODES AND/OR BRYAN WILLIS MAY ATTEND THE MEETING BY TELECONFERENCE.**

Persons with disabilities who plan to attend this meeting and who may need assistance or interpretation should contact

the office of the City Secretary at **903.894.7223**, two (2) days prior to the meeting so that appropriate arrangements can be made.

Las personas con incapacidades que planean asistir esta reunión y que puede necesitar ayuda debe contactar la oficina del Secretario de la Ciudad en 903.894.7223, dos (2) días antes de la reunión para que apropios arreglos pueden ser hechos.

This is to certify that this agenda was posted on the glass door of the Bullard City Hall, 114 South Phillips, Bullard, Texas, facing the inside and outside, a place convenient and readily accessible to the general public at all times and said agenda was posted on the following date and time: **March 1, 2019**, at \_\_\_\_\_ and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

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**Bullard City Official**

**Sworn and Subscribed** to before me this 1st day of March, 2019.

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**Notary, in and for the State of Texas**