

AGENDA
Bullard City Council
Regular Meeting
Tuesday, January 14, 2020 6:00 p.m.
Bullard City Hall, Council Chambers, 114 S. Phillips, Bullard, TX

Pam Frederick, Mayor
Bryan Willis, Mayor Pro Tem
Mark Anderson, Councilmember Ralph Britt, Councilmember
Shirley Coe, Councilmember David Rhodes, Councilmember
City Manager David Hortman

Meeting Order:
Call to Order; Roll Call; Invocation; Pledge to Flag

PUBLIC COMMENTS REGARDING AGENDA ITEMS: Any citizen wishing to address the Council regarding an item on the agenda may do so after filling out a speaker card at the registration table and handing the card to the City Secretary so that the citizen may be recognized by the Mayor when that item is considered.

ITEM 1: Citizen Participation: Any citizen wishing to address the Council regarding an issue not on the Agenda may do so after rising, giving name and address. The Council may not address any issues not listed on the agenda, however it may receive information. Mayor Frederick

ITEM 2: Convene in Executive Session in accordance with Texas Government Code, Open Meetings Act under Section 551.071 (2) Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter - regarding RFPs under Agenda Items 4, 5, and 6. Council reserves its right to include a non member of the Council in the Executive Session whose interests are not adverse to the interests of the City Council and the person's presence is necessary to the anticipated deliberation. Mayor Frederick

ITEM 3: Return To Open Session: Consider and act upon matters discussed under **ITEM 2** as may be required. Mayor Frederick

ITEM 4: Discuss and act on awarding Engineering Services contract based on recent RFPs in connection with future sewer plant project and application and funding through Texas Water Development Board (TWDB). (Tabled 12-10-19) Mayor Frederick

- ITEM 5:** Discuss and act on awarding Financial Advisor Services contract based on recent RFPs in connection with future sewer plant project and application and funding through Texas Water Development Board (TWDB). (Tabled 12-10-19) Mayor Frederick
- ITEM 6:** Discuss and act on awarding Bond Counsel Services contract based on recent RFPs in connection with future sewer plant project and application and funding through Texas Water Development Board (TWDB). (Tabled 12-10-19) Mayor Frederick
- ITEM 7:** Discuss and act on petition requesting Annexation by area landowner, Jason Campbell Custom Homes, 5 LP, for annexation of a 1 acre tract in Vinson Moore League A0015 adjacent to and north of FM 344, Smith County, Texas; Acknowledgement of declining Development Agreement; and adopt a Resolution setting the Public Hearing date. Mayor Frederick
- ITEM 8:** Discuss and act on approval of Final Plat for The Meadows East, Vinson Moore League, A-15, Smith County, Texas, a 41.289 acre tract, adjacent to and north of FM 344 E., Bullard, Texas - Jason Campbell Custom Homes 5, LP, owner. (Approved by Planning and Zoning Commission 1-6-2020) Mayor Frederick
- ITEM 9:** Discuss and act upon approving staff reports: Mayor Frederick
- a. Building Permits/Code Violations/Warrant Processing Report; building related permits and inspections, swimming pool permits; solicitors and temporary use permits; growth in various subdivisions; Code violations; and processing of warrants; working with new ownership on 506 Third Street residential structure; working with a foreclosure in West Ridge Addition – **Danny Ray**
 - b. City Manager Report – Conducted weekly team leadership meetings; Completed Track 1 of the CPM Program; met with committee over the WWTP RFQs; toured Christus EMS facility; assisted with Christmas Kickoff; met with City Engineer regarding upcoming projects; discussion with property owner about possible solution to providing water and sewer to the west side of Hwy. 69; attended a meeting with BISD and BPD pertaining to an active shooter situation; participated in groundbreaking for LePapillon Subdivision – **David Hortman**
 - c. City Engineer Report – current and future water and sewer needs - **Brian Capps**
 - d. City Secretary Report – Prepared candidate packets for May 2, 2020, General Election; researched new laws regarding annexation and set schedule for considering petition from landowner; continue processing paperwork associated with the Bluebonnet Point Wellness nursing home project as needed; and processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
 - e. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
 - f. Human Resources Department Report –processed 2 bi-weekly payrolls; held first Annual TMRS meeting; helped with Christmas Kickoff; updated TMRS contribution rate from 5% to 6%; completed end of year requirements for payroll; researched payroll access for multiple employees; provided backup support for various departments; maintained shared office calendar; and related duties associated with employees and employment - **Jennifer MacWhirter**
 - g. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**

- h. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Gary Don Lewis**
- i. Public Relations/Communications Department Report – usage statistics of City’s website, Facebook, Police Facebook, Instagram, Twitter, Civic Ready and park usage; participated in the Christmas Kickoff Festival & Parade; started re-vamping the City website; prepared Sell Your City presentation; began annual budget document – **Lexie Hudson**
- j. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks; and participation in Christmas Kickoff – **David Wells**

ITEM 10: Discuss and act upon approving minutes of: Mayor Frederick

December 10, 2019 Regular Meeting

ITEM 11: Discuss and act upon adjournment. Mayor Frederick

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).

PURSUANT TO TEXAS GOVERNMENT CODE SEC. 551.127, MAYOR PAM FREDERICK, COUNCIL MEMBERS SHIRLEY COE, MARK ANDERSON, RALPH BRITT, DAVID RHODES AND/OR BRYAN WILLIS MAY ATTEND THE MEETING BY TELECONFERENCE.

Persons with disabilities who plan to attend this meeting and who may need assistance or interpretation should contact the office of the City Secretary at **903.894.7223**, two (2) days prior to the meeting so that appropriate arrangements can be made.

Las personas con incapacidades que planean asistir esta reunión y que puede necesitar ayuda debe contactar la oficina del Secretario de la Ciudad en 903.894.7223, dos (2) días antes de la reunión para que aprobe arreglos pueden ser hechos.

This is to certify that this agenda was posted on the glass door of the Bullard City Hall, 114 South Phillips, Bullard, Texas, facing the inside and outside, a place convenient and readily accessible to the general public at all times and said agenda was posted on the following date and time: **January 10, 2020**, at _____ and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Bullard City Official

Sworn and Subscribed to before me this 10th day of January, 2020.

Notary, in and for the State of Texas