

AGENDA
Bullard City Council
Regular Meeting
Tuesday, January 8, 2019 6:00 p.m.
Bullard City Hall, Council Chambers, 114 S. Phillips, Bullard, TX

Pam Frederick, Mayor
Shirley Coe, Mayor Pro Tem
Mark Anderson, Councilmember Ralph Britt, Councilmember
David Rhodes, Councilmember Bryan Willis, Councilmember
Jay Abercrombie, City Manager

Meeting Order:
Call to Order; Roll Call; Invocation; Pledge to Flag

Citizen Participation: Any citizen wishing to address the Council may do so after rising, giving name and address. The Council may not address any issues not listed on the agenda, however it may receive information.

ITEM 1 – Recognition and presentation of the City of Bullard “**Kindness Award**” to Tony Johnson as nominated by the City of Bullard Police Department. Mayor Frederick

ITEM 2: Discuss and act upon acceptance of improvements to Third Street by Gated Eight (The Viewpoint Addition). (Tabled on December 11, 2018) Mayor Frederick

ITEM 3: Convene in Executive Session in accordance with Texas Government Code, Open Meetings Act under Section 551.074 (a)(1) regarding Personnel Matters to consider annual review, evaluation and compensation package of the City Manager. Council reserves its right to include a non member of the Council in the Executive Session whose interests are not adverse to the interests of the City Council and the person’s presence is necessary to the anticipated deliberation. (Tabled on December 11, 2018) Mayor Frederick

ITEM 4: Return To Open Session: Consider and act upon matters discussed under **ITEM 3**, Executive Session, as necessary. Mayor Frederick

ITEM 5: Discuss and act upon purchase of security cameras from Verkada. Mayor Frederick

ITEM 6: Discuss and act upon Police Department’s 2018 Annual Report on Racial Profiling. Chief Lewis

ITEM 7: Discuss and act upon entering into contract with CP&Y, Inc. Mayor Frederick

ITEM 8: Discuss and act upon approving staff reports:

Mayor Frederick

- a. Building Permits/Code Violations/Warrant Processing Report; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; Code violations; and processing of warrants – **Danny Ray**
- b. City Manager Report – Conducted weekly team leadership meetings; Nursing Home Grant contract signed and participated in pre-construction meeting; Cartegraph conference call about a new core system for GIS, Workflow and Asset Management; Bullard Kids Park work by Rotary Club on Phase 2 with 90% of concrete walking path complete (rain); attended Chamber meetings; attended webinar on security cameras by Verkada and installed test cameras; remodel of front area of City Hall is complete; meetings with developers, builders and contractors regarding various projects; update from Aaron Farmer from The Retail Coach; and utility billing adjustment requests - **Jay Abercrombie**
- c. City Engineer Report – current and future water and sewer needs - **Brian Capps**
- d. City Secretary Report – Preparation of Candidate Packets for City Council Election for May 4, 2019, beginning with required posting of the Notice of Deadline to File Applications; completed updated Zoning Map for inclusion on SCAD and City’s website; continue processing paperwork associated with the Bluebonnet Point Wellness nursing home project; and processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
- e. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
- f. Human Resources Department Report –processed 2 bi-weekly payrolls; completed 2018 Regulatory Reporting; processed one new employee; updated employees regarding cancelled Wellness Incentive; Processed Workers’ Comp claim on one employee; resolved and closed Workers’ Compensation claim; prepared for TML Workers’ Comp Audit; maintained shared office calendar; and related duties associated with employees and employment - **Jennifer MacWhirter**
- g. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
- h. Police Department Report – Crime Tracking Details Report for 2018; Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Gary Don Lewis**
- i. Public Relations/Communications Department Report – usage statistics of City’s website, Facebook, Police Facebook, Instagram, Twitter, and Civic Ready; and finishing annual Budget document – **Letti Goodrich**
- j. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks – **David Hortman**

ITEM 9: Discuss and act upon approving minutes of:

Mayor Frederick

**December 11, 2018 Regular Meeting
December 11, 2018 Joint Meeting with BEDCO**

ITEM 10: Discuss and act upon adjournment.

Mayor Frederick

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).

PURSUANT TO TEXAS GOVERNMENT CODE SEC. 551.127, MAYOR PAM FREDERICK, COUNCIL MEMBERS SHIRLEY COE, MARK ANDERSON, RALPH BRITT, DAVID RHODES AND/OR BRYAN WILLIS MAY ATTEND THE MEETING BY TELECONFERENCE.

Persons with disabilities who plan to attend this meeting and who may need assistance or interpretation should contact the office of the City Secretary at **903.894.7223**, two (2) days prior to the meeting so that appropriate arrangements can be made.

Las personas con incapacidades que planean asistir esta reunión y que puede necesitar ayuda debe contactar la oficina del Secretario de la Ciudad en 903.894.7223, dos (2) días antes de la reunión para que apropios arreglos pueden ser hechos.

This is to certify that this agenda was posted on the glass door of the Bullard City Hall, 114 South Phillips, Bullard, Texas, facing the inside and outside, a place convenient and readily accessible to the general public at all times and said agenda was posted on the following date and time: **January 4, 2019**, at _____ and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Bullard City Official

Sworn and Subscribed to before me this 4th day of January, 2019.

Notary, in and for the State of Texas