

**MINUTES OF  
BULLARD CITY COUNCIL REGULAR MEETING  
September 10, 2019**

A Regular Meeting of the City Council of the City of Bullard, Texas, was held Tuesday, September 10, 2019, 6:00 p.m. at Bullard City Hall, 114 South Phillips, Bullard, Texas, with the following present:

**Mayor: Pam Frederick  
Mayor Pro Tem: Bryan Willis  
Councilmember: Mark Anderson  
Councilmember: Ralph Britt  
Councilmember: Shirley Coe  
Councilmember: David Rhodes**

**Police Chief: Gary Don Lewis  
City Engineer: Brian Capps  
Finance Director: Sonja Richey  
Utility Director: David Hortman  
Code Enforcement: Danny Ray  
City Secretary: Doris Crockett**

\*\*\*\*\*

Meeting Order: Call to Order; Roll Call; Invocation; Pledge to Flag



**CITIZEN PARTICIPATION: NONE**

**ITEM 1 – PUBLIC COMMENTS**

Mr. Howard Kravetz, 120 Heritage Way, spoke to Council about the City’s method of sewer charges being based on the amount of water used by customers. He said this affected residents that have sprinkler systems without a separate water meter. He suggested the City consider designating a maximum gallon charge for sewer, approximately 8,500 gallons maximum/month, or designate a maximum dollar charge for sewer, approximately \$45.00 maximum/month. (**Attach Letter**)

**ITEM 2 – CITY OF BULLARD, TEXAS, TAX NOTE, SERIES 2019 –  
ORDINANCE AUTHORIZING ISSUANCE**

Mr. Clark Kimball and Mr. Paul Jasin, Specialized Finance, were present regarding the issuance and sale of the City of Bullard Texas Tax Note, Series 2019 for constructing, maintaining, improving and upgrading municipal facilities and infrastructure, related materials and professional services and costs of issuance related to the note. Fifty (50) banks were solicited and Classic Bank N.A., Cameron, Texas, is the bank chosen with the terms of 2.05% interest rate, callable beginning 2-15-2021 at par. The closing date is set for Monday, September 30, 2019.

On motion by Councilmember Coe, seconded by Mayor Pro Tem Willis and carried unanimously, the following Ordinance was adopted authorizing issuance and sale of City of Bullard, Texas Tax Note, Series 2019 to be purchased by Classic Bank N.A., Cameron, Texas, with the closing date of September 30, 2019, at an interest rate of 2.05%:

**ORDINANCE NO. 2019 – 0910-01**

**ORDINANCE OF THE CITY OF BULLARD, TEXAS, AUTHORIZING THE ISSUANCE AND SALE OF THE CITY OF BULLARD, TEXAS TAX NOTE SERIES 2019; LEVYING AN ANNUAL AD VALOREM TAX AND PROVIDING FOR THE SECURITY FOR AND PAYMENT OF SAID NOTE; AND ENACTING OTHER PROVISIONS RELATING TO THE SUBJECT**

**ITEM 3 – ORDINANCE ADOPTED APPROVING BUDGET FOR FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020**

On motion by Councilmember Anderson, seconded by Councilmember Coe and carried with the following vote, the Council voted to ratify the property tax reflected in the proposed 2019-2020 Budget:

**AYES: Willis, Anderson, Britt, Coe, Rhodes**  
**NOES: None**

On motion by Councilmember Anderson, seconded by Councilmember Coe and carried with the following vote, the following captioned Ordinance was adopted approving the Budget shown as Exhibit “A” for fiscal year beginning October 1, 2019, and ending September 30, 2020, which budget will raise more revenue from property taxes than last year’s budget by an amount of \$146,483.00, which is a 9.51% increase from last year’s budget, and the property tax revenue to be raised from new property added to the tax roll this year is \$114,292.84: **(BUDGET FILED)**:

**AYES: Willis, Anderson, Britt, Coe, Rhodes**  
**NOES: None**

**ORDINANCE NO. 2019-0910-2**

**AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF BULLARD FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020; APPROPRIATING MONEY TO A SINKING FUND TO PAY INTEREST AND PRINCIPAL ON THE CITY’S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF BULLARD FOR THE 2018-2019 FISCAL YEAR.**

**ITEM 4 – ORDINANCE ADOPTED LEVYING AD VALOREM TAXES FOR THE 2019 TAX YEAR**

On motion by Councilmember Anderson, seconded by Councilmember Britt and carried with the following vote, Council voted that the property tax rate be \$.605347 which will raise more taxes for maintenance and operations than last year’s tax rate and this tax rate will effectively be raised by 3.84% and will raise taxes for maintenance and operations on a \$100,000 home by approximately \$11.24:

## Council Minutes

**AYES: Coe, Anderson, Britt, Rhodes, Willis**

**NOES: None**

On motion by Mayor Pro Coe, seconded by Councilmember Britt and carried with the following vote, the following captioned Ordinance was adopted setting the tax rate for fiscal year 2019-2018 at **\$.605347** (\$.303845 for M&O and \$.301502 for I&S) on each \$100 valuation of property: (See Public Hearing 9-5-2019)

**AYES: Coe, Anderson, Britt, Rhodes, Willis**

**NOES: None**

### **ORDINANCE NO. 2019-0910-3**

**AN ORDINANCE LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF BULLARD, TEXAS FOR THE 2019-2020 FISCAL YEAR; PROVIDING FOR APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; AND, PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID.**

#### **ITEM 5 – SOLID WASTE RATES – INCREASE IN RATES BASED ON CPI – RECOGNITION OF INDUSTRIAL ROLL-OFF RATES CHARGED BY CONTRACTOR DIRECTLY TO CUSTOMERS– ORDINANCE ADOPTED**

On motion by Councilmember Coe, seconded by Mayor Pro Tem Willis and carried unanimously, the following captioned Ordinance was adopted increasing solid waste rates in relation to an increase, based on CPI, by contracted provider Republic Services, Inc. (Allied Waste) as authorized in their contract, and recognition of industrial roll-off rates charged by contractor directly to customers, with the increase commencing with the first billing on the 1<sup>st</sup> day of October, 2019:

### **ORDINANCE NO. 2019-0910-4**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BULLARD, TEXAS AMENDING CHAPTER 26, ARTICLE II, SECTION 26-29 CHARGES FOR COLLECTION AND DISPOSAL OF SOLID WASTE RATES OF THE BULLARD CITY CODE TO PROVIDE FOR REPUBLIC SERVICES, INC. (ALLIED WASTE) RATE INCREASES UNDER CPI AND RECOGNITION OF THE INDUSTRIAL ROLL-OFF RATES CHARGED BY CONTRACTOR DIRECTLY TO CUSTOMERS; PROVIDING FOR A PENALTY AND CONTAINING A SEVERABILITY CLAUSE.**

#### **ITEM 6 - BULLARD COMMUNITY LIBRARY – CONTRACT FOR SUPPORT FOR BUDGET YEAR 2019-2020 - APPROVED**

On motion by Councilmember Coe, seconded by Councilmember Anderson and carried unanimously, the Council approved the contract for financial support of the Bullard Community Library for the Budget year 2019-2020 in the amount of \$1,000 per month plus an amount equal to the current monthly minimum commercial rate for water, sewer and garbage services charged in the City, and requested the Library's Budget be presented to the City Council at the October 15, 2019, Council Meeting.

**ITEM 7 – 2018-2019 BUDGET AMENDMENT ORDINANCE ADOPTED**

On motion by Councilmember Coe, seconded by Mayor Pro Tem Willis and carried unanimously, the following captioned Ordinance was adopted amending the 2018-2019 Budget by moving funds budgeted in accounts for which expenditures will not be needed to those accounts for which additional expenditures will be needed:

**ORDINANCE 2019-0910-5**

**AN ORDINANCE AMENDING THE 2018-2019 BUDGET  
OF THE CITY OF BULLARD, TEXAS, ADOPTED SEPTEMBER 25, 2018**

**ITEM 8 – CODE OF ORDINANCES SEC. 2-238 – AMENDMENT FOR FEES RELATED  
TO  
BUILDING ELECTRICAL, PLUMBING, GAS, AND MISCELLANEOUS  
PERMITS  
AND INSPECTION FEES – ESTABLISHING FEE FOR REVIEW OF PLANS –  
ORDINANCE ADOPTED**

On motion by Mayor Pro Tem Willis, seconded by Councilmember Anderson and carried unanimously, the following captioned Ordinance was adopted amending the Code of Ordinances Chapter 2 – ADMINISTRATION, ARTICLE V. – FINANCE, DIVISION 2. – FEES, Subdivision III.

– Building Permit and Other Fees, Sec. 2-338. - Fees, related to building, electrical, plumbing, gas, and miscellaneous permits, and inspections fees; establishing fees for remodeling based on square footage; and establishing a fee for review of plans:

**ORDINANCE NO. 2019-0910-6**

**AN ORDINANCE AMENDING CHAPTER 2, ADMINISTRATION, ARTICLE V. -  
FINANCE, DIVISION 2, - FEES, SUBDIVISION III, BUILDING PERMIT AND OTHER  
FEES, SEC. 2-338 – FEES. OF THE CODE OF ORDINANCES OF THE CITY OF  
BULLARD, TEXAS, RELATED TO BUILDING, ELECTRICAL, PLUMBING, GAS, AND  
MISCELLANEOUS PERMITS, AND INSPECTION FEES; ESTABLISHING FEES FOR  
REMODELING BASED ON SQUARE FOOTAGE; AND ESTABLISHING A FEE FOR  
REVIEW OF PLANS; PROVIDING FOR A PENALTY; PROVIDING FOR  
SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**ITEM 9 – DAVID HORTMAN – INCOMING CITY MANAGER OCTOBER 1, 2019 –  
ADDED AS SIGNATORY ON ANY AND ALL FINANCIAL  
RELATED INSTITUTIONS OR FIRMS**

On motion by Councilmember Coe, seconded by Councilmember Rhodes and carried unanimously, Council authorized David Hortman, incoming City Manager as of October 1, 2019, to be added as a signatory on any and all financial related institutions or firms.

**ITEM 10 – DAVID HORTMAN – RESOLUTION AMENDING  
AUHTORIZED REPRESENTATIVES ON TEXPOOL ACCOUNT**

On motion by Councilmember Coe, seconded by Councilmember Britt and carried unanimously, the following Resolution was adopted amending authorized representatives on TexPool Account to add incoming City Manager David Hortman. (**Attach Resolution**)

**ITEM 11 – MAYOR PAM FREDERICK – REQUEST TO BE REIMBURSED FOR CELL PHONE CHARGES APPROVED**

On motion by Councilmember Anderson, seconded by Councilmember Britt and carried unanimously, Council granted the request of Mayor Pam Frederick to be reimbursed for monthly cell phone charges at the same rate as City employees at \$56.76 per month for the 7 months she performed the duties of the City Manager March 2019, through September 2019.

**ITEM 12 – REGULAR COUNCIL MEETING FOR OCTOBER – DATE CHANGED TO THURSDAY, OCTOBER 15, 2019**

On motion by Councilmember Britt, seconded by Councilmember Anderson and carried unanimously, the date of the October Regular City Council Meeting was changed to Tuesday, October 15, 2019, 6:00 p.m. due to conflict with attendance at Texas Municipal League Annual Conference.

**ITEM 13 - STAFF REPORTS**

The following written monthly reports had been furnished to Council in advance:

- a. Building Permits/Code Violations/Warrant Processing Report; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; Code violations; and processing of warrants – **Danny Ray**
- b. Not the City Manager Report – Conducted weekly staff meetings; attended a number of meetings and functions on behalf of the City including TABA Government Officials Appreciation Luncheon; Legislative Update in Lufkin; Bluebonnet Wellness Project; and proposal for RFPs for emergency services contract– **Pam Frederick**
- c. City Engineer Report – current and future water and sewer needs - **Brian Capps**
- d. City Secretary Report – Attended the Texas Municipal Clerks Certification Program Legislative Update Seminar in San Marcus with 18 expert speakers over a day and one-half with 14+ areas of Municipal Government addressing hundreds of new bills affecting cities; continue processing paperwork associated with the Bluebonnet Point Wellness nursing home project; and processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
- e. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
- f. Human Resources Department Report –processed 3 bi-weekly payrolls; processed new Communications Manager and part-time Utility employee; completed job announcement for Utility Director; launched open enrollment for employees; maintained shared office calendar; and related duties associated with employees and employment - **Jennifer MacWhirter**
- g. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**

- h. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Gary Don Lewis**
- i. Public Relations/Communications Department Report – usage statistics of City’s website, Facebook, Police Facebook, Instagram, Twitter, and Civic Ready; meetings with potential new sponsors; and announcement of selection of David Hortman as new City Manager – **Lexie Hudson**
- j. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks – **David Hortman**

Finance Director Richey reviewed the financial report.

On motion by Councilmember Coe, seconded by Councilmember Rhodes and carried unanimously, Staff Reports were approved as presented.

**ITEM 14– MINUTES APPROVED – AUGUST 13, AUGUST 29, AND SEPTEMBER 5, 2019**

On motion by Councilmember Coe, seconded by Mayor Pro Tem Willis and carried unanimously, City Council Minutes for the Regular Meeting August 13, 2019, and Called Meetings on August 29, 2019 and September 5, 2019, were approved as presented.

**ITEM 15 – ADJOURNMENT**

On motion by Commissioner Coe, seconded by Councilmember Britt and carried unanimously, the meeting adjourned at 6:44 p.m.

---

**PAM FREDERICK, MAYOR**

**A T T E S T:**

---

**DORIS CROCKETT, CITY SECRETARY**