

**MINUTES OF
BULLARD CITY COUNCIL REGULAR MEETING
March 5, 2019**

A Regular Meeting of the City Council of the City of Bullard, Texas, was held Tuesday, March 5, 2019, 6:00 p.m. at Bullard City Hall, 114 South Phillips, Bullard, Texas, with the following present:

**Mayor: Pam Frederick
Councilmember: Ralph Britt
Councilmember: Mark Anderson
Councilmember: David Rhodes
Councilmember: Bryan Willis**

**City Manager: Jay Abercrombie
City Attorney: Robert Davis
City Engineer: Brian Capps
Police Chief: Gary Don Lewis
Finance Director: Sonja Richey
Human Resources Director: Jennifer MacWhirter
Code Enforcement: Danny Ray
Public Relations Director: Letti Goodrich
City Secretary: Doris Crockett**

Absent: Mayor Pro Tem Shirley Coe

Meeting Order: Call to Order; Roll Call; Invocation; Pledge to Flag

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CITIZEN PARTICIPATION:

Mr. James David Campbell, 471 S. Doctor M Roper Pkwy. (52090 US 69 N.) was present stating that his property had been recently put on City of Bullard Water (previously North Cherokee Water) and that his bill contained a charge for garbage service. He stated that he did not use the garbage service because he was in that business. He asked that the charge be removed from his bill. Mayor Frederick stated that the City would check to see what the contract for solid waste required.

**ITEM 1 – 6:00 p.m. FIRST PUBLIC HEARING - ANNEXATION –
JASON CAMPBELL CUSTOM HOMES 5, LP – 40.655 ACRES –
3.960 ACRES PUBLIC RIGHT-OF-WAY**

The First Public Hearing was declared open to consider the (voluntary) annexation of 40.655 acres in the Vinson Moore League, Abstract 15, Smith County, Texas, adjacent to and north of FM 344 E., Bullard Texas, known as the Jason Campbell Custom Homes 5, LP tract, plus a portion of FM 344 E. right of way containing 3.960 acres by the City of Bullard, Texas.

No one spoke at the Public Hearing.

Mayor Frederick declared the Public Hearing closed and that the second Public Hearing would be conducted at 6:30 p.m. The Council will consider adoption of the Annexation Ordinance at their meeting on Tuesday, April 9, 2019.

**ITEM 2 - MAY 4, 2019, GENERAL ELECTION –
CERTIFICATE OF UNOPPOSED CANDIDATES –
ORDER OF CANCELLATION ADOPTED**

City Secretary Doris Crockett presented a Certificate of Unopposed Candidates for the May 4, 2019, General Election.

On motion by Councilmember Willis, seconded by Councilmember Britt and carried unanimously, following presentation of Certificate of Unopposed Candidates, Council adopted the attached Order of Cancellation for the May 4, 2019, General Election certifying the following candidates unopposed and declared elected: (**Attach Certificate and Order**)

Pam Frederick

Mayor

Mark Anderson

Council Member

Ralph Britt

Council Member

ITEM 3 – CHAMBER

On motion by Councilmember Willis, seconded by Councilmember Britt and carried unanimously, Council granted the request of Chamber of Commerce to use City property on April 27, 2019, for a Crawfish Boil, with the sale of can beer under an approved license certificate; that liability insurance holding the City harmless be provided to the City; security and fencing to be provided from 3:00 p.m. until the crawfish is sold out; and approved the downtown businesses' Spring Fling to be set up in front of their individual businesses on the same date from 10:00 to 5:00 p.m.

ITEM 4 – FAIR HOUSING MONTH – PROCLAMATION

On motion by Councilmember Anderson, seconded by Councilmember Willis and carried unanimously, the attached Proclamation was adopted proclaiming April as "Fair Housing Month." (**Attach Proclamation**)

AS ITEM 4 FINISHED THE TIME WAS 6:30 P.M. AND AGENDA ITEM 9 FOR THE SECOND PUBLIC HEARING WAS BROUGHT FORWARD.

**ITEM 9 – 6:30 p.m. SECOND PUBLIC HEARING - ANNEXATION –
JASON CAMPBELL CUSTOM HOMES 5, LP – 40.655 ACRES –
3.960 ACRES PUBLIC RIGHT-OF-WAY**

The Second Public Hearing was declared open to consider the (voluntary) annexation of 40.655 acres in the Vinson Moore League, Abstract 15, Smith County, Texas, adjacent to and north of FM 344 E., Bullard Texas, known as the Jason Campbell Custom Homes 5, LP tract, plus a portion of FM 344 E. right of way containing 3.960 acres by the City of Bullard, Texas.

No one spoke at the Public Hearing.

Mayor Frederick declared the Public Hearing closed. The Council will consider adoption of the Annexation Ordinance at their meeting on Tuesday, April 9, 2019.

**ITEM 5 – COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
(TXCDBG) CONTRACT NO. 7218052 –
RESOLUTION ADOPTED AUTHORIZING SIGNATORIES**

On motion by Councilmember Willis, seconded by Councilmember Rhodes and carried unanimously, the attached Resolution was adopted authorizing signatories for contractual documents and documents for requesting funds pertaining to the Texas Community Development Block grant Program (TxCDBG) Contract No. 7218052 was adopted: (**Attach Resolution 2019-0305-1**)

**ITEM 6 – THIRD STREET – GATED EIGHT (THE VIEWPOINT ADDITION)-
IMPROVEMENTS ACCEPTED**

On motion by Councilmember Rhodes, seconded by Councilmember Britt and carried unanimously, based on City Engineer Capps' recommendation improvements to Third Street by Gated Eight (The Viewpoint Addition) was accepted. (**Attach Recommendation**)

**ITEM 7 – CITY MANAGER JAY ABERCROMBIE – REMOVED AS
SIGNATORY FROM ANY AND ALL FINANCIAL
RELATED INSTITUTIONS OR FIRMS –
COUNCILMEMBER BRYAN WILLIS ADDED**

On motion by Councilmember Anderson, seconded by Councilmember Britt and carried unanimously, current City Manager Jay Abercrombie who is leaving for a position in another City was removed as a signatory from any and all financial related institutions or firms beginning March 19, 2019, and Councilmember Bryan Willis was added as a signatory.

ITEM 8 – TXPOOL ACCOUNT – RESOLUTION ADOPTED REMOVING CITY MANAGER JAY ABERCROMBIE FROM ACCOUNT

On motion by Councilmember Rhodes, seconded by Councilmember Anderson and carried unanimously, the following attached Resolution was adopted removing from the account beginning on March 19, 2019, current City Manager Jay Abercrombie who is leaving for a position in another City. (**Attach Resolution 2019-0305-2**)

ITEM 10 - STAFF REPORTS

The following written monthly reports had been furnished to Council in advance: Building Permits/Code Violations/Warrant Processing; City Manager; City Secretary; Finance; Human Resources; Municipal Court; Police Department; Public Relations/Communications; and Utilities.

City Engineer Capps stated that drainage improvements are proceeding at Ella and Rather even with the recent rains.

Public Relations Director Goodrich stated that since the City's new MyApp that went live February 14, 2019, and there have been 330 downloads to date. She also reported that there will be a reception at City Hall from 4-6 on Wednesday, March 13, 2019, to wish City Manager Jay Abercrombie well in his new position as City Manager for the City of Henderson.

Finance Director Richey reviewed the financial report.

On motion by Councilmember Anderson, seconded by Councilmember Willis and carried unanimously, Staff Reports were approved as presented.

ITEM 11– MINUTES APPROVED – FEBRUARY 12, 2019

On motion by Councilmember Anderson, seconded by Councilmember Rhodes and carried unanimously, City Council Minutes for the Regular Meeting February 12, 2019, were approved as presented.

ITEM 12 – EXECUTIVE MEETING – PERSONNEL MATTERS – FILLING THE POSITION OF CITY MANAGER

The Council convened in Executive Session at 6:44 p.m. in accordance with Texas Government Code, Open Meetings Act, Section 551.074 Personnel Matters; (a) (1) to discuss filling the position of City Manager.

ITEM 13 – RETURN TO OPEN SESSION

Mayor Frederick announced that the Executive Session had concluded and Council reconvened in Open Session at 7:17 p.m. Mayor Frederick announced that no action was taken during the Executive Session.

On motion by Councilmember Willis, seconded by Councilmember Rhodes and carried unanimously, Council approved entering into a professional services agreement

with Strategic Government Resources (SGR) not to exceed \$26,500.00 for recruitment services to fill the position of City Manager.

It was the consensus of the Council to have a Called Meeting on Wednesday, March 13, 2019, at 6:15 p.m. regarding appointment of an Interim City Manager and a search committee for the process of filling the City Manager position.

ITEM 14 - ADJOURNMENT

On motion by Councilmember Anderson, seconded by Councilmember Britt and carried unanimously, the meeting adjourned at 6:22 p.m.

PAM FREDERICK, MAYOR

A T T E S T:

DORIS CROCKETT, CITY SECRETARY