

**MINUTES OF
BULLARD CITY COUNCIL REGULAR MEETING
JANUARY 11, 2022**

A Regular Meeting of the City Council of the City of Bullard, Texas, was held Tuesday, January 11, 2022, 6:00 p.m. at Bullard City Hall, 114 South Phillips, Bullard, Texas, with the following present:

**Mayor: Pam Frederick
Mayor Pro Tem: Mark Anderson
Councilmember: Shirley Coe
Councilmember: Glen Cowart
Councilmember: Lane McDaniel**

**City Manager: David Hortman
Lieutenant: John Hill
Police Chief: Jeff Bragg
Finance Director: Sonja Richey
Director of Utilities: David Wells
City Secretary: Doris Crockett**

Absent: Councilmember Terry Mebane

Meeting Order: Call to Order; Roll Call; Invocation; Pledge to Flag

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ITEM 1 - CITIZEN PARTICIPATION – NONE

**ITEM 2 – JASON CAMPBELL - PRESENT REGARDING
SINGLE FAMILY RESIDENTIAL LOT SIZES**

Mr. Jason Campbell, Campbell Custom Homes, was present again voicing his concern over the recent changes to the size of lots for single family residential development. The recent change of “R-1a” lots being a minimum of 12,000 sq. ft. (increased from 9,000 sq. ft.) and the increase of “R-1b” lots from 7,500 sq. ft. to 9,000 sq. ft. with that zoning designation being used under special circumstances. He related to the Council the additional cost associated with the increase in size of lots. He stated that he had a developer who was interested in developing some acreage he (Mr. Campbell) owns but would not be interested or able to if the subdivision was required to have 12,000 sq. ft. lots. He stated that this was not the only developer/person that had made similar statements and that if that were the case they would have to seek other cities in which to develop. He cited his calculations of what revenue would be lost to the City, and school, if these lot sizes are the requirement going forward.

Council Minutes

The Council heard and discussed Mr. Campbell's concerns and reviewed the reasons behind the change as they had previously outlined when the amendment to the Zoning Ordinance was adopted.

The agenda item was not an action item and no motion was made.

ITEM 3 – MARK ANDERSON ELECTED AS MAYOR PRO TEM

On motion by Councilmember Cowart, seconded by Councilmember McDaniel and carried unanimously, upon recommendation of Mayor Frederick, the Council elected Mark Anderson as Mayor Pro Tem.

ITEM 4 – SPRING FLING – DOWNTOWN – APRIL 23, 2022 – AUTHORIZED – RESOLUTION ADOPTED

Ms. Dee Riley from Coffee Around the Corner in Downtown Bullard was present regarding the request for Spring Fling sponsored by businesses in downtown on Saturday, April 23, 2022, with an alternate date in case of inclement weather for Saturday, April 30, 2022, including downtown green space; and to temporarily close North Phillips Street between Main Street and Emma on said date between 7:00 a.m. and 4:00 p.m. She mentioned that they planned to have 2-3 food trucks and City Manager Hortman reminded her that the food truck vendors needed to work through the City for permits.

On motion by Councilmember Coe, seconded by Mayor Pro Tem Anderson and carried unanimously, the request for Spring Fling was approved and the following Resolution was adopted: **(Attach Resolution 2022-0111)**

ITEM 5 – MAY 7, 2022 GENERAL ELECTION – JOINT ELECTION CONTRACTS WITH SMITH COUNTY AND CHEROKEE COUNTY

The uniform election date for the General Election is May 7, 2022. Three Councilmembers' terms will be up for election at that time. The Texas Governor called a Special Election for two Constitutional Amendments for that same date, which is not the norm. If the City contracts with only one County, the City resident in the other county within the City limits (and BISD residents outside the City in that County) would have to travel to that County to vote on those amendments. The Council felt that for the convenience of the voter that it was best to contract with both counties. Most of the City residents live inside Smith County. BISD has unofficially indicated that they will do the same.

On motion by Mayor Pro Tem Anderson, seconded by Councilmember Coe and carried unanimously, the Council authorized entering into joint agreements with Smith County and with Cherokee County for conduct of the City's General Election for May 7, 2022.

ITEM 6 – BULLARD ECONOMIC DEVELOPMENT CORPORATION (BEDCO) – APPOINTMENTS/REAPPOINTMENTS

On motion by Councilmember Coe, seconded by Councilmember McDaniel and carried unanimously, Shane Neally and Hayden Ray were reappointed and Bryan Willis was appointed to the Bullard Economic Development Board (BEDCO) for terms to expire December 2024, and a replacement for Andy Kutach who has moved was tabled.

**ITEM 7 – PLANNING AND ZONING COMMISSION APPOINTMENT
TO REPLACE GLEN COWART TABLED**

On motion by Mayor Pro Tem Anderson, seconded by Councilmember Coe and carried unanimously, Item 7 was tabled to consider an appointment to the Planning and Zoning Commission to replace Glen Cowart who was appointed to the City Council.

ITEM 8 - STAFF REPORTS

- a. Building Permits/Code Violations Report; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; new businesses; and Code violations – **Danny Ray**
- b. City Engineer Report – current and future water and sewer needs - **Brian Capps**
- c. City Secretary Report – Obtained updated City maps from Smith County 911; Attended Northeast Texas Chapter of Municipal Clerks’ Meeting in Marshall; Prepared candidate packets for May 7, 2022, General Election; Discussed election contracts with Smith and Cherokee County Elections Administrators; Recorded Cherokee Ridge, Phase Two plat; processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
- d. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
- e. Human Resources Report – Employment verification; assisted Utility Billing Clerk as needed; and assisted employee with insurance benefit questions – **Maria Moreira**
- f. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
- g. Public Relations/Communications Department Report – usage statistics of City’s website, Facebook, Police Facebook, Instagram, Twitter, and Civic Ready; attendance at various functions; working on website realignment; began working on budget document; introduced a new social media campaign – the Bullard Breakdown’s first post and introducing #FeelGoodFriday; finalized 2022 community event dates; began marketing for bulky pickup 2022 dates – **Raiven Whatley**
- h. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Jeff Bragg**
- i. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks; and sewer stoppage calls – **David Wells**

Finance Director Richey reviewed the financial report.

On motion by Councilmember Coe, seconded by Councilmember McDaniel and carried unanimously, Staff Reports were approved as presented.

ITEM 9 – MINUTES APPROVED – REGULAR MEETING ON DECEMBER 14, 2021

On motion by Mayor Pro Tem Anderson seconded by Councilmember McDaniel and carried unanimously, City Council Minutes for the Regular Meeting of December 14, 2021, were approved as presented.

ITEM 10 – ADJOURNMENT

On motion by Councilmember Coe, seconded by Councilmember McDaniel and carried unanimously, the meeting adjourned at 7:04 p.m.

PAM FREDERICK, MAYOR

A T T E S T:

DORIS CROCKETT, CITY SECRETARY