

**AGENDA**  
**Bullard City Council**  
**Regular Meeting**  
**Tuesday, November 12, 2019 6:00 p.m.**  
**Bullard City Hall, Council Chambers, 114 S. Phillips, Bullard, TX**

**Pam Frederick, Mayor**  
**Bryan Willis, Mayor Pro Tem**  
**Mark Anderson, Councilmember    Ralph Britt, Councilmember**  
**Shirley Coe, Councilmember    David Rhodes, Councilmember**  
**City Manager, David Hortman**

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Meeting Order:  
Call to Order; Roll Call; Invocation; Pledge to Flag

**PUBLIC COMMENTS REGARDING AGENDA ITEMS:** Any citizen wishing to address the Council regarding an item on the agenda may do so after filling out a speaker card at the registration table and handing the card to the City Secretary so that the citizen may be recognized by the Mayor when that item is considered.

**ITEM 1: Citizen Participation:** Any citizen wishing to address the Council regarding an issue not on the Agenda may do so after rising, giving name and address. The Council may not address any issues not listed on the agenda, however it may receive information. Mayor Frederick

**ITEM 2: EMPLOYEES:** Mayor Frederick

**Introduction of new Water Operator Shannon Blakeney.**

**ITEM 3:** Discuss and act on Preliminary Plat for Lepapillon Subdivision, Frederick Mayor  
**34 acres located in the Vinson Moore Survey, A-15, in Smith County and Vinson Moore Survey, A-1069, in Cherokee County,** east of S. Doctor M Roper Pkwy (US Hwy 69) south of FM 344, Bullard, Texas – Ketil Dietrichson, owner.

**ITEM 4:** Discuss and act on Final Plat for Lepapillon Subdivision, Unit 1, Lots 1 and 2, Block 1, containing **8.937 acres, Vinson Moore Survey, A-15, in Smith County and Vinson Moore Survey, A-1069, in Cherokee County,** east of S. Doctor M Roper Pkwy (US Hwy 69) south of FM 344, Bullard, Texas – Ketil Dietrichson, owner. Mayor Frederick

- ITEM 5:** Discuss and act on consideration of name of reappointment or appointment for the Smith County 9-1-1 Emergency Communications District. Mayor Frederick
- ITEM 6:** Discuss and act on adoption of a **Resolution** to cast votes for the Board of Directors of the Cherokee County Appraisal District. Mayor Frederick
- ITEM 7:** Discuss and act upon adoption of a Resolution temporarily closing Phillips Street from Main Street to Emma Street and a portion of Emma Street from Houston Street to Phillips Street for the Christmas Kick-off during certain hours on Monday, December 2, 2019. Mayor Frederick
- ITEM 8:** Discuss and act on adoption of an Ordinance changing the TMRS Employee Deposit Rate from 5% to 6% and authorizing annually repeating 100% Updated Service Credits. Mayor Frederick
- ITEM 9:** Discuss and act upon expiring terms of Jean Dark, Shane Neally, Mistie Sadler (ineligible), and Jeff Smith (ineligible) for 2 year terms to the Bullard Economic Development Commission (BEDCO) to begin January 1, 2020 and expiring December 2021. Mayor Frederick
- ITEM 10:** Discuss and act upon approving staff reports: Mayor Frederick
- a. Building Permits/Code Violations/Warrant Processing Report; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; Code violations; and processing of warrants; working with new electrician on 506 Third; working with a foreclosure in West Ridge Addition; contacted property owner regarding operating a business in a residential area; and 2 solar panel permits issued – **Danny Ray**
  - b. City Manager Report – Conducted weekly team leadership meetings; earned required Certification of Completion of State Certified Cybersecurity Training Program; executed 72 month contract with TXU at a new rate of \$.03457 (old rate was \$.03302); met with Oncor, CenterPoint and Conterra (Fiber Optics) on site at Bluebonnet Point Wellness to discuss utility easement access; met with Cherokee County Electric Co-op to discuss street lighting in Phase 2 of Three Doves Estates; attended multiple Red, White and Blue meetings to wrap up any loose ends before event; phone conference with possible interest in the Bush’s Chicken property; met with Republic Service on new bulky item process; and working with Gary Burton on specs of The Meadows East lift station – **David Hortman**
  - c. City Engineer Report – current and future water and sewer needs - **Brian Capps**
  - d. City Secretary Report – Attended TML Annual Conference and earned the required Certificate of Completion of State Certified Cybersecurity Training Program; processed by publication, web notice, and individual notices for Requests for Proposals and Statements of Qualifications for Engineering Services, Financial Advisor, and Bond Counsel in connection with future sewer plant project and application and funding through Texas Water Development Board (TWDB); continue processing paperwork associated with the Bluebonnet Point Wellness nursing home project; and processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
  - e. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**

- f. Human Resources Department Report –processed 2 bi-weekly payrolls; processed Water Operator job applications and new hire; prepared for TWC audit; maintained shared office calendar; processing department change information access; in process of scheduling flu shots; attended TMRS Conference; and related duties associated with employees and employment - **Jennifer MacWhirter**
- g. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
- h. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Gary Don Lewis**
- i. Public Relations/Communications Department Report – usage statistics of City’s website, Facebook, Police Facebook, Instagram, Twitter, and Civic Ready; participated in the Chamber’s Red, White and Blue Festival; Webinar updates; and planning the Christmas Kickoff for 12/2/19 – **Lexie Hudson**
- j. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks; worked at Red, White and Blue Festival – **David Wells**

**ITEM 11:** Discuss and act upon approving minutes of: Mayor Frederick

**October 15, 2019 Regular Meeting**

**ITEM 12:** Convene in Executive Session in accordance with Texas Government Code, Open Meetings Act under Section 551.071 (1)(A) Consultation with Attorney regarding pending or contemplated litigation and (2) On a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter. Council reserves its right to include a non member of the Council in the Executive Session whose interests are not adverse to the interests of the City Council and the person’s presence is necessary to the anticipated deliberation. Mayor Frederick

**ITEM 13:** Return To Open Session: Consider and act upon matters discussed under **ITEM 12** as may be required. Mayor Frederick

**ITEM 14:** Discuss and act upon adjournment. Mayor Frederick

***All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).***

**PURSUANT TO TEXAS GOVERNMENT CODE SEC. 551.127, MAYOR PAM FREDERICK, COUNCIL MEMBERS SHIRLEY COE, MARK ANDERSON, RALPH BRITT, DAVID RHODES AND/OR BRYAN WILLIS MAY ATTEND THE MEETING BY TELECONFERENCE.**

Persons with disabilities who plan to attend this meeting and who may need assistance or interpretation should contact the office of the City Secretary at **903.894.7223**, two (2) days prior to the meeting so that appropriate arrangements can be made.

Las personas con incapacidades que planean asistir esta reunión y que puede necesitar ayuda debe contactar la oficina del Secretario de la Ciudad en 903.894.7223, dos (2) días antes de la reunión para que aprobe arreglos pueden ser hechos.

This is to certify that this agenda was posted on the glass door of the Bullard City Hall, 114 South Phillips, Bullard, Texas, facing the inside and outside, a place convenient and readily accessible to the general public at all times and said agenda was posted on the following date and time: **November 8, 2019**, at \_\_\_\_\_ and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

\_\_\_\_\_  
**Bullard City Official**

**Sworn and Subscribed** to before me this 8th day of November, 2019.

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**Notary, in and for the State of Texas**