

AGENDA
Bullard City Council
Regular Meeting
Tuesday, September 10, 2019 6:00 p.m.
Bullard City Hall, Council Chambers, 114 S. Phillips, Bullard, TX

Pam Frederick, Mayor
Bryan Willis, Mayor Pro Tem
Mark Anderson, Councilmember Ralph Britt, Councilmember
Shirley Coe, Councilmember David Rhodes, Councilmember

Meeting Order:
Call to Order; Roll Call; Invocation; Pledge to Flag

PUBLIC COMMENTS REGARDING AGENDA ITEMS: Any citizen wishing to address the Council regarding an item on the agenda may do so after filling out a speaker card at the registration table and handing the card to the City Secretary so that the citizen may be recognized by the Mayor when that item is considered.

ITEM 1: Citizen Participation: Any citizen wishing to address the Council regarding an issue not on the Agenda may do so after rising, giving name and address. The Council may not address any issues not listed on the agenda, however it may receive information. Mayor Frederick

ITEM 2: *“Consider and take action on an ordinance of the City of Bullard, Texas, authorizing the issuance and sale of the City of Bullard, Texas Tax Note, Series 2019; levying an annual ad valorem tax and providing for the security for and payment of said note; and enacting other provisions relating to the subject.”* Mayor Frederick

ITEM 3: Discuss and act upon an Ordinance adopting the City of Bullard Budget for fiscal year beginning October 1, 2019, and ending September 30, 2020. Mayor Frederick

ITEM 4: Discuss and act upon an Ordinance levying ad valorem taxes for the 2019 Tax Year. Mayor Frederick

ITEM 5: Discuss and act upon adoption of an Ordinance amending the City’s Code of Ordinances regarding increase in solid waste rates beginning October 1, 2019, in response to an increase based on CPI by contracted provider Republic Services, Inc. (Allied Waste) as authorized in their contract. Mayor Frederick

ITEM 6: Review of Bullard Community Library 2019 Budget and discuss and Mayor Frederick

act upon approval of Contract for financial support of the Bullard Community Library for FY 2019-2020.

ITEM 7: Discuss and act upon adoption of an Ordinance amending the 2018-2019 Budget by moving funds budgeted in accounts for which expenditures will not be needed to those accounts for which additional expenditures will be needed. Mayor Frederick

ITEM 8: Discuss and act on an Ordinance amending the Code of Ordinances Chapter 2 – ADMINISTRATION, ARTICLE V. – FINANCE, DIVISION 2. – FEES, Subdivision III. – Building Permit and Other Fees, Sec. 2-338. - Fees, related to building, electrical, plumbing, gas, and miscellaneous permits, and inspections fees; establishing fees for remodeling based on square footage; and establishing a fee for review of plans. Mayor Frederick

ITEM 9: Discuss and act on adding new City Manager David Hortman as a signatory at any and all financial related institutions. Mayor Frederick

ITEM 10: Discuss and act on adoption of Resolution Amending Authorized Representatives on TexPool Account to add new City Manager David Hortman. Mayor Frederick

ITEM 11: Discuss and act on authorizing paying Mayor Frederick a monthly amount that a City cell phone would cost in order to offset cell phone cost. Mayor Frederick

ITEM 12: Discuss and act upon changing the date for the Regular October City Council Meeting due to conflict with Texas Municipal League Annual Conference October 9-11, 2019 in San Antonio. Mayor Frederick

ITEM 13: Discuss and act upon approving staff reports: Mayor Frederick

- a. Building Permits/Code Violations/Warrant Processing Report; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; Code violations; and processing of warrants – **Danny Ray**
- b. Not the City Manager Report – Conducted weekly staff meetings; attended a number of meetings and functions on behalf of the City including TABA Government Officials Appreciation Luncheon; Legislative Update in Lufkin; Bluebonnet Wellness Project; and proposal for RFPs for emergency services contract– **Pam Frederick**
- c. City Engineer Report – current and future water and sewer needs - **Brian Capps**
- d. City Secretary Report – Attended the Texas Municipal Clerks Certification Program Legislative Update Seminar in San Marcus with 18 expert speakers over a day and one-half with 14+ areas of Municipal Government addressing hundreds of new bills affecting cities; continue processing paperwork associated with the Bluebonnet Point Wellness nursing home project; and processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
- e. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
- f. Human Resources Department Report –processed 3 bi-weekly payrolls; processed new Communications Manager and part-time Utility employee; completed job announcement for Utility

Director; launched open enrollment for employees; maintained shared office calendar; and related duties associated with employees and employment - **Jennifer MacWhirter**

- g. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
- h. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Gary Don Lewis**
- i. Public Relations/Communications Department Report – usage statistics of City’s website, Facebook, Police Facebook, Instagram, Twitter, and Civic Ready; meetings with potential new sponsors; and announcement of selection of David Hortman as new City Manager – **Lexie Hudson**
- j. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks – **David Hortman**

ITEM 14: Discuss and act upon approving minutes of:

Mayor Frederick

August 13, 2019 Regular Meeting
August 29, 2019 Called Meeting
September 5, 2019 Called Meeting

ITEM 15: Discuss and act upon adjournment.

Mayor Frederick

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).

PURSUANT TO TEXAS GOVERNMENT CODE SEC. 551.127, MAYOR PAM FREDERICK, COUNCIL MEMBERS SHIRLEY COE, MARK ANDERSON, RALPH BRITT, DAVID RHODES AND/OR BRYAN WILLIS MAY ATTEND THE MEETING BY TELECONFERENCE.

Persons with disabilities who plan to attend this meeting and who may need assistance or interpretation should contact the office of the City Secretary at **903.894.7223**, two (2) days prior to the meeting so that appropriate arrangements can be made.

Las personas con incapacidades que planean asistir esta reunión y que puede necesitar ayuda debe contactar la oficina del Secretario de la Ciudad en **903.894.7223**, dos (2) días antes de la reunión para que apropios arreglos pueden ser hechos.

This is to certify that this agenda was posted on the glass door of the Bullard City Hall, 114 South Phillips,

Bullard, Texas, facing the inside and outside, a place convenient and readily accessible to the general public at all times and said agenda was posted on the following date and time: **September 6, 2019**, at _____ and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Bullard City Official

Sworn and Subscribed to before me this 6th day of September, 2019.

Notary, in and for the State of Texas