

AGENDA
Bullard City Council
Regular Meeting
Tuesday, August 13, 2019 6:00 p.m.
Bullard City Hall, Council Chambers, 114 S. Phillips, Bullard, TX

Pam Frederick, Mayor
Bryan Willis, Mayor Pro Tem
Mark Anderson, Councilmember Ralph Britt, Councilmember
Shirley Coe, Councilmember David Rhodes, Councilmember

Meeting Order:
Call to Order; Roll Call; Invocation; Pledge to Flag

Citizen Participation: Any citizen wishing to address the Council may do so after rising, giving name and address. The Council may not address any issues not listed on the agenda, however it may receive information.

ITEM 1: PRESENTATION AND INTRODUCTION

Presentation of Blast Over Bullard Distinguished Volunteer Award.

Introduction of new City Employee Lexie Hudson, Communication Manager/Event Coordinator.

ITEM 2: Conduct a **Public Hearing** – Discuss and act on request to change the zoning from “C-2” General Commercial District to “C-3” Central Business District being Lots 6A-9A and Lot 10, Block 16, 201 West Main Street, Bullard, Texas – applicants Joe G. and Anne E. Moody. Mayor Frederick

ITEM 3: Discuss and act on presentation from Coffee Around the Corner regarding Fall Fling sponsored by businesses in downtown. Mayor Frederick

ITEM 4: Discuss and act on giving permission to the Bullard Chamber of Commerce to have the Red, White and Blue Festival on City owned property and grant authority to include sale of beer, wine and liquor for on premises consumption under an approved license certificate. Mayor Frederick

ITEM 5: Discuss and act upon adoption of a Resolution temporarily closing Phillips Street; a portion of Emma Street from Houston Street to Phillips Street and a portion of Cain Street from Rather to Phillips Street; for the Red, White, and Blue Festival during certain hours on Saturday, November 2, 2019. Mayor Frederick

- ITEM 6:** Discuss and act upon entering into an agreement with Specialized Public Finance, Inc. to serve as City’s financial advisor related to issue of Tax Note Series 2019. Mayor Frederick
- ITEM 7:** Discuss and act upon authorizing the Mayor to seek RFPs for entering into an agreement as provider for emergency medical services for the City of Bullard. Mayor Frederick
- ITEM 8:** Discuss and act upon adoption of a Resolution authorizing the Mayor to execute an agreement to contribute funds to the State of Texas for highway project on FM 2493 from FM 346 in Flint to US 69 for portion of said improvements through the City of Bullard at a cost of \$46,683.60. Mayor Frederick
- ITEM 9:** Discuss and act upon entering into an Interlocal Agreement with Frederick Smith County, Texas, for emergency and non-emergency law enforcement dispatch services for a 4 year period beginning at a cost of \$33,676.29 for 2019-2020; \$39,879.48 for 2020-2021; \$46,974.98 for 201-2022; and \$53,644.82 for 2022-2023. Mayor
- ITEM 10:** Discuss and act upon entering into an Interlocal Agreement with City of Jacksonville Police Department for participation privileges in the Department’s S.W.A.T. Team. Mayor Frederick
- ITEM 11:** Discuss and act upon renewal of the City of Bullard Tax Abatement Policy for an effective period August 13, 2019, through August 12, 2021, (previously adopted August 8, 2017). Mayor Frederick
- ITEM 12:** Discuss and act upon proposal to consider a tax increase and set two public hearing dates for August 29, 2019, and September 5, 2019. Mayor Frederick
- ITEM 13:** Discuss and act upon setting date of September 5, 2019, for Public Hearing on the proposed 2019-2020 Budget. Mayor Frederick
- ITEM 14:** Discuss and act upon approving staff reports: Mayor Frederick
- a. Building Permits/Code Violations/Warrant Processing Report; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; Code violations; and processing of warrants; The View Subdivision working on irrigation system to help with erosion before building begins; new homes in Pecan Valley Ranch, Three Doves, West Ridge and Windsor Subdivisions, new Spirit Shop at The Brook Hill School has been completed; and continuing addressing issues at the house at 506 Third Street (Hanson) – **Danny Ray**
 - b. Not the City Manager Report – Opened bids for Bluebonnet infrastructure project; conducted several meetings with KSA Engineers, Goodwin Gladney, Gary Traylor and AW Hines concerning Bluebonnet Wellness Nursing home that is expected to be complete in December; met with Ketil Deidrichson concerning Papillion Development; meetings with City Manager Search Committee and SGR consultants; researching possibility of releasing an RFP for EMS services; met with Morrow Construction and Brook Hill School representatives regarding erosion coming from The View Subdivision; met with investors of The View Subdivision regarding erosion control; met with representatives from Bullard Chamber to discuss Red, White and Blue Festival; met with City Attorney Davis and attorney representing Travis Evans to discuss requirements for structure on Mr. Evans’ property; met with Finance Director Richey, City Attorney Davis and Smith County Tax Assessor Barber to discuss tax reporting and truth in taxation;

attended a “Truth in Taxation Refresher” with Finance Director Richey presented by Linebarger and Associates; and worked closely with Finance Director Richey to present a balanced budget – **Pam Frederick**

- c. City Engineer Report – current and future water and sewer needs - **Brian Capps**
- d. City Secretary Report – Attended Census meetings; prepared calendar for budget and tax rate process; met with a property owner regarding annexation and zoning questions; continue processing paperwork associated with the Bluebonnet Point Wellness nursing home project; and processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
- e. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
- f. Human Resources Department Report –processed 2 bi-weekly payrolls; processed hiring of new employee Lexie Hudson; processed termination paperwork for part-time employee Grady Nixon; completed insurance renewal; provided backup support for various departments; and related duties associated with employees and employment - **Jennifer MacWhirter**
- g. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
- h. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Gary Don Lewis**
- i. Public Relations/Communications Department Report – usage statistics of City’s website, Facebook, Police Facebook, Instagram, Twitter, and Civic Ready– **Lexie Hudson**
- j. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks – **David Hortman**

ITEM 15: Discuss and act upon approving minutes of:

Mayor Frederick

July 9, 2019 Regular Meeting
July 16, 2019 Called Meeting
August 6, 2019 Called Meeting

ITEM 16: Convene in Executive Session in accordance with Texas Government Code, Open Meetings Act under Section 551.074 (a)(1) regarding Personnel Matters to discuss filling the position of City Manager. Council reserves its right to include a non member of the Council in the Executive Session whose interests are not adverse to the interests of the City Council and the person’s presence is necessary to the anticipated deliberation.

Mayor Frederick

ITEM 17: Return To Open Session: Consider and act upon matters discussed Under **ITEM 16**, Executive Session, as necessary.

Mayor Frederick

ITEM 18: Discuss and act upon adjournment.

Mayor Frederick

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).

PURSUANT TO TEXAS GOVERNMENT CODE SEC. 551.127, MAYOR PAM FREDERICK, COUNCIL MEMBERS SHIRLEY COE, MARK ANDERSON, RALPH BRITT, DAVID RHODES AND/OR BRYAN WILLIS MAY ATTEND THE MEETING BY TELECONFERENCE.

Persons with disabilities who plan to attend this meeting and who may need assistance or interpretation should contact the office of the City Secretary at **903.894.7223**, two (2) days prior to the meeting so that appropriate arrangements can be made.

Las personas con incapacidades que planean asistir esta reunión y que puede necesitar ayuda debe contactar la oficina del Secretario de la Ciudad en 903.894.7223, dos (2) días antes de la reunión para que apropié arreglos pueden ser hechos.

This is to certify that this agenda was posted on the glass door of the Bullard City Hall, 114 South Phillips, Bullard, Texas, facing the inside and outside, a place convenient and readily accessible to the general public at all times and said agenda was posted on the following date and time: **August 9, 2019**, at _____ and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Bullard City Official

Sworn and Subscribed to before me this 9th day of August, 2019.

Notary, in and for the State of Texas