

**AGENDA**  
**Bullard City Council**  
**Regular Meeting**  
**Tuesday, July 14, 2020 6:00 p.m.**  
**Bullard City Hall, Council Chambers, 114 S. Phillips, Bullard, TX**

**Pam Frederick, Mayor**  
**Bryan Willis, Mayor Pro Tem**  
**Mark Anderson, Councilmember Shirley Coe, Councilmember**  
**Lane McDaniel, Councilmember Terry Mebane, Councilmember**  
**City Manager David Hortman**

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Meeting Order:  
Call to Order; Roll Call; Invocation; Pledge to Flag

**PUBLIC COMMENTS REGARDING AGENDA ITEMS:** Any citizen wishing to address the Council regarding an item on the agenda may do so after filling out a speaker card at the registration table and handing the card to the City Secretary so that the citizen may be recognized by the Mayor when that item is considered.

**ITEM 1: Citizen Participation:** Any citizen wishing to address the Council regarding an issue not on the Agenda may do so after rising, giving name and address. The Council may not address any issues not listed on the agenda, however it may receive information. Mayor Frederick

**ITEM 2:** Discuss and act on approval of Partial Replat of Heritage Springs Commercial Subdivision, Phase 1 and approval of Developer Agreement with A. W. Hines including delay of certain improvements in said Subdivision. Mayor Frederick

**ITEM 3:** Discuss and act upon Smith County Appraisal District Budget for 2021. Mayor Frederick

**ITEM 4:** Discuss and act upon Smith County Appraisal District Audit for 2019. Mayor Frederick

**ITEM 5:** Discuss and act upon Cherokee County Appraisal District Budget for 2021. Mayor Frederick

**ITEM 6:** Discuss and act on approving Amendment No. 2 to CDBG Engineering Agreement with KSA Engineers, Inc. for Bluebonnet Point Wellness, TCF #7218052, for increased costs of construction materials testing and related costs. Mayor Frederick

**ITEM 7:** Discuss and act upon approving staff reports:

Mayor Frederick

- a. Building Permits/Code Violations/Warrant Processing Report; work continues on 506 Third Street; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; Code violations; and processing of warrants – **Danny Ray**
- b. City Engineer Report – current and future water and sewer needs - **Brian Capps**
- c. City Secretary Report – working with Smith County 911 on assigning addresses; processing partial replat for Heritage Springs Commercial Subdivision and zone change request for Bullard Church of Christ; manual search of Minutes regarding Well #2; continue processing paperwork associated with the Bluebonnet Point Wellness nursing home project; and processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
- d. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
- e. Human Resources Department Report – wrote job description for new Street Maintenance Worker, coordinated advertising for applicants and sat in on interviews; processed 2 payrolls; attended webinar for TML Health Insurance benefits; provided PTO report to City Manager regarding employee anniversary dates; maintained shared office calendar; processing department change information access; and related duties associated with employees and employment - **Jennifer MacWhirter**
- f. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
- g. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Gary Don Lewis**
- h. Public Relations/Communications Department Report – usage statistics of City’s website, Facebook, Police Facebook, Instagram, Twitter, and Civic Ready; following cancellation of the Annual Mayor’s Prayer Breakfast due to COVID-19 composed a virtual “Pray God’s Glory Across the Earth” and honored the National Day of Prayer; due to COVID-19 plans that had been completed for Blast Over Bullard were altered and the celebration was successfully held while keeping public safety foremost; and worked with other department to cover for co-worker – **Lexie Hudson**
- i. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks; and sewer stoppage calls – **David Wells**

**ITEM 8:** Discuss and act upon approving minutes of:

Mayor Frederick

**June 9, 2020 Regular Meeting**

**ITEM 9:** Convene in Executive Session in accordance with Texas Government Code, Open Meetings Act under Section 551.072 Deliberation Regarding Real Property for a new wastewater treatment plant and Section 551.071 (2) Consultation With Attorney on a matter in which the duty of the attorney to the governmental body

Mayor Frederick

under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter regarding purchase or condemnation of property for a new wastewater treatment plant. Council reserves its right to include a non member of the Council in the Executive Session whose interests are not adverse to the interests of the City Council and the person's presence is necessary to the anticipated deliberation.

**ITEM 10:** Return To Open Session: Consider and act upon matters discussed under **ITEM 9** as may be required. Mayor Frederick

**ITEM 11:** Discuss and act upon adjournment. Mayor Frederick

*All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).*

**PURSUANT TO TEXAS GOVERNMENT CODE SEC. 551.127, MAYOR PAM FREDERICK, COUNCIL MEMBERS MARK ANDERSON, SHIRLEY COE, LANE MCDANIEL, TERRY MEBANE AND/OR BRYAN WILLIS MAY ATTEND THE MEETING BY TELECONFERENCE.**

Persons with disabilities who plan to attend this meeting and who may need assistance or interpretation should contact the office of the City Secretary at **903.894.7223**, two (2) days prior to the meeting so that appropriate arrangements can be made.

Las personas con incapacidades que planean asistir esta reunión y que puede necesitar ayuda debe contactar la oficina del Secretario de la Ciudad en 903.894.7223, dos (2) días antes de la reunión para que apropié arreglos pueden ser hechos.

This is to certify that this agenda was posted on the glass door of the Bullard City Hall, 114 South Phillips, Bullard, Texas, facing the inside and outside, a place convenient and readily accessible to the general public at all times and said agenda was posted on the following date and time: **July 10, 2020**, at \_\_\_\_\_ and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

\_\_\_\_\_  
**Bullard City Official**

**Sworn and Subscribed** to before me this 10th day of July, 2020.

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**Notary, in and for the State of Texas**