

AGENDA
Bullard City Council
Regular Meeting
Tuesday, July 9, 2019 6:00 p.m.
Bullard City Hall, Council Chambers, 114 S. Phillips, Bullard, TX
And
Bullard Community Library
211 West Main Street, Bullard, TX

Pam Frederick, Mayor
Bryan Willis, Mayor Pro Tem
Mark Anderson, Councilmember Ralph Britt, Councilmember
Shirley Coe, Councilmember David Rhodes, Councilmember

Meeting Order:
Call to Order; Roll Call; Invocation; Pledge to Flag

Citizen Participation: Any citizen wishing to address the Council may do so after rising, giving name and address. The Council may not address any issues not listed on the agenda, however it may receive information.

- ITEM 1:** Discuss and act upon Smith County Appraisal District Budget for 2020. Mayor Frederick
- ITEM 2:** Discuss and act upon Cherokee County Appraisal District Budget for 2020. Mayor Frederick
- ITEM 3:** Discuss and act upon Cherokee County Appraisal District Audit for 2018. Mayor Frederick
- ITEM 4:** Receive and discuss an update regarding Retail Coach's Retail Economic Plan Phase 2. Mayor Frederick
- ITEM 5:** Discuss and act on considering appointing Joseph Pulsifer to the Planning and Zoning Commission to replace Connor Brown who recently moved out of the City. Mayor Frederick
- ITEM 6:** Discuss and act upon approving staff reports: Mayor Frederick
- a. Building Permits/Code Violations/Warrant Processing Report; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; Code violations; update on 506 Third Street; and processing of warrants – **Danny Ray**

- b. Not the City Manager Report – Attended TML Legislative Update in Austin and continued overseeing day to day operations and being involved with department activities and enjoyed some vacation time – **Pam Frederick**
- c. City Engineer Report – current and future water and sewer needs - **Brian Capps**
- d. City Secretary Report – Attended TML’s Legislative Update in Austin with Mayor Frederick (TML’s synopsis provided); continue processing paperwork associated with the Bluebonnet Point Wellness nursing home project; and processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
- e. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
- f. Human Resources Department Report –processed 2 bi-weekly payrolls; new hire paperwork; conducted interviews for position for Social Media/Admin Asst.; working on insurance renewal; processed open records request; researched employee insurance claims; provided backup support for various departments; maintained shared office calendar; and related duties associated with employees and employment - **Jennifer MacWhirter**
- g. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
- h. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Gary Don Lewis**
- i. Public Relations/Communications Department Report – No Report
- j. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks – **David Hortman**

ITEM 7: Discuss and act upon approving minutes of: Mayor Frederick

June 11, 2019 Regular Meeting

ITEM 8: Continue meeting at Bullard Community Library at 211 West Main Street Mayor Frederick
Bullard, TX and receive and discuss presentation and participate in a walk-through
of the Library facility.

ITEM 9: Discuss and act upon adjournment of the Regular Council Meeting Mayor Frederick

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).

PURSUANT TO TEXAS GOVERNMENT CODE SEC. 551.127, MAYOR PAM FREDERICK, COUNCIL MEMBERS SHIRLEY COE, MARK ANDERSON, RALPH BRITT, DAVID RHODES AND/OR BRYAN WILLIS MAY ATTEND THE MEETING BY TELECONFERENCE.

Persons with disabilities who plan to attend this meeting and who may need assistance or interpretation should contact the office of the City Secretary at **903.894.7223**, two (2) days prior to the meeting so that appropriate arrangements can be made.

Las personas con incapacidades que planean asistir esta reunión y que puede necesitar ayuda debe contactar la oficina del Secretario de la Ciudad en 903.894.7223, dos (2) días antes de la reunión para que apropios arreglos pueden ser hechos.

This is to certify that this agenda was posted on the glass door of the Bullard City Hall, 114 South Phillips, Bullard, Texas, facing the inside and outside, a place convenient and readily accessible to the general public at all times and said agenda was posted on the following date and time: **July 5, 2019**, at _____ and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Bullard City Official

Sworn and Subscribed to before me this 5th day of July, 2019.

Notary, in and for the State of Texas