

**AGENDA**  
**Bullard City Council**  
**Regular Meeting**  
**Tuesday, June 11, 2019 6:00 p.m.**  
**Bullard City Hall, Council Chambers, 114 S. Phillips, Bullard, TX**

**Pam Frederick, Mayor**  
**Bryan Willis, Mayor Pro Tem**  
**Mark Anderson, Councilmember    Ralph Britt, Councilmember**  
**Shirley Coe, Councilmember    David Rhodes, Councilmember**

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Meeting Order:  
Call to Order; Roll Call; Invocation; Pledge to Flag

**Citizen Participation:** Any citizen wishing to address the Council may do so after rising, giving name and address. The Council may not address any issues not listed on the agenda, however it may receive information.

**ITEM 1:** Discuss and act on granting a temporary variance approved by P&Z on June 3, 2019, from the requirement to construct the south portion of Heritage Springs Drive that is to intersect with FM 344 E, across the tract of land currently owned by Bullard Investments, Ltd as shown on the Amended Replat for Heritage Springs Commercial Subdivision, Phase 1 until details can be finalized with TxDOT. Mayor Frederick

**ITEM 2:** Discuss and act on Amended Replat of Heritage Springs Commercial Subdivision, Phase 1, including correction of ownership of certain property in said Subdivision. Mayor Frederick

**ITEM 3:** Discuss and act upon acceptance of infrastructure improvements in West Ridge Subdivision. Mayor Frederick

**ITEM 4:** Discuss and act upon awarding bid for used sewer truck/vacuum truck combo to low bidder CLS Equipment Co., Inc. for \$99,890.00. Mayor Frederick

**ITEM 5:** Discuss and act upon authorizing financing for purchase of used sewer truck/vacuum truck combo. (Item #3) Mayor Frederick

**ITEM 6:** Discuss and act on appointing Paul E. Feltes III to the Planning and Mayor Frederick

Zoning Commission to replace Terry Cowan who recently submitted his resignation after many years of dedicated service on the P&Z.

**ITEM 7:** Discuss and act upon approving staff reports:

Mayor Frederick

- a. Building Permits/Code Violations/Warrant Processing Report; building related permits and inspections including remodel of Middle School at 909 West Main Street and remodel at Cherokee Travel Center, solicitors and temporary use permits; growth in various subdivisions; Code violations on 506 Third and on Larissa Road; and processing of warrants – **Danny Ray**
- b. Not the City Manager – Attended Tyler State of the City; Search Committee for new City Manager scheduled to meet with SGR representative Bob Turner; contracted with Remedy Intelligent Staffing to fill Admin Assistant/Social Media position; attended annual MADD awards ceremony where Bullard Police Officer Jeremy Farmer received an award for leadership and Officer Shawn Hays was recognized for outstanding service in DWI enforcement; attended BEDCO meetings where Board is seeking information concerning a strategic plan and need of executive director; attended Republic Services Lunch at the Landfill; met with KSA and TxDOT concerning drainage requirements at Bluebonnet Wellness development; attended P&Z meetings concerning plat and variance for Heritage Springs Commercial Subdivision; discussed drainage issues on Ella and West Emma Street with Brian Capps with a proposal coming forward soon; and have been unable to reach anyone at the USPS that can tell us anything about the lost water bills, although they refunded our postage after my request and I am working with Congressman Louie Gohmert’s office to request a local handling of the bills since the claim is that the confusion happens in the Dallas plant – **Pam Frederick**
- c. City Engineer Report – current and future water and sewer needs - **Brian Capps**
- d. City Secretary Report – Continued to work through third change and presentation for a plat to P&Z for Heritage Springs Commercial Subdivision; reviewing and discussing Zoning and variance violations for citations on Larissa Road; attended Northeast Texas Municipal Clerk’s Quarterly Meeting in White Oak on June 7, 2019; continue processing paperwork associated with the Bluebonnet Point Wellness nursing home project; and processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
- e. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
- f. Human Resources Department Report –processed 2 bi-weekly payrolls; new hire paperwork; posted position for Social Media/Admin Asst.; attended Texas Municipal Human Resource Conference; processed open records request; researched employee insurance claims; provided backup support for various departments; maintained shared office calendar; and related duties associated with employees and employment - **Jennifer MacWhirter**
- g. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
- h. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Gary Don Lewis**
- i. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks;

patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks – **David Hortman**

**ITEM 8:** Discuss and act upon approving minutes of:

Mayor Frederick

**May 14, 2019 Regular Meeting**

**ITEM 9:** Discuss and act upon adjournment.

Mayor Frederick

*All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).*

**PURSUANT TO TEXAS GOVERNMENT CODE SEC. 551.127, MAYOR PAM FREDERICK, COUNCIL MEMBERS SHIRLEY COE, MARK ANDERSON, RALPH BRITT, DAVID RHODES AND/OR BRYAN WILLIS MAY ATTEND THE MEETING BY TELECONFERENCE.**

Persons with disabilities who plan to attend this meeting and who may need assistance or interpretation should contact the office of the City Secretary at **903.894.7223**, two (2) days prior to the meeting so that appropriate arrangements can be made.

Las personas con incapacidades que planean asistir esta reunión y que puede necesitar ayuda debe contactar la oficina del Secretario de la Ciudad en 903.894.7223, dos (2) días antes de la reunión para que apropios arreglos pueden ser hechos.

This is to certify that this agenda was posted on the glass door of the Bullard City Hall, 114 South Phillips, Bullard, Texas, facing the inside and outside, a place convenient and readily accessible to the general public at all times and said agenda was posted on the following date and time: **June 6, 2019**, at \_\_\_\_\_ and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

\_\_\_\_\_  
**Bullard City Official**

**Sworn and Subscribed** to before me this 6th day of June, 2019.

\_\_\_\_\_  
**Notary, in and for the State of Texas**