

AGENDA
Bullard City Council
Regular Meeting
Tuesday, March 10, 2020 6:00 p.m.
Bullard City Hall, Council Chambers, 114 S. Phillips, Bullard, TX

Pam Frederick, Mayor
Bryan Willis, Mayor Pro Tem
Mark Anderson, Councilmember Ralph Britt, Councilmember
Shirley Coe, Councilmember David Rhodes, Councilmember
City Manager David Hortman

Meeting Order:
Call to Order; Roll Call; Invocation; Pledge to Flag

PUBLIC COMMENTS REGARDING AGENDA ITEMS: Any citizen wishing to address the Council regarding an item on the agenda may do so after filling out a speaker card at the registration table and handing the card to the City Secretary so that the citizen may be recognized by the Mayor when that item is considered.

ITEM 1: Citizen Participation: Any citizen wishing to address the Council regarding an issue not on the Agenda may do so after rising, giving name and address. The Council may not address any issues not listed on the agenda, however it may receive information. Mayor Frederick

ITEM 2: Conduct a **Public Hearing** and consider and act upon a Gaming Ordinance for the City of Bullard. Mayor Frederick

ITEM 3: Conduct a **Public Hearing** and consider and act upon adoption of a Curfew Ordinance applying to minors under the age of 17. Mayor Frederick

ITEM 4: Discuss and act upon approval of Audit for year ended September 30, 2019, completed by Murrey, Paschall & Caperton, P.C. Mayor Frederick

ITEM 5: Discuss and act on payment of Invoice from Murrey, Paschall & Frederick Mayor
Caperton, P.C. in the amount of \$19,750 for preparation of Audit for year ended September 30, 2019, and invoice in the amount of \$4,950 for BEDCO Audit for year ended September 30, 2019 (amounts in contract approved October 15, 2019).

- ITEM 6:** Discuss and act upon entering into an agreement with Capco Engineering for professional engineering services to construct a new wastewater treatment plant and sewer mains with loan proceeds from the Texas Water Development Board clean Water State Revolving Fund subsidized loan program. Mayor Frederick
- ITEM 7:** Discuss and act upon adoption of a Resolution temporarily closing a portion of Emma Street from Houston Street to Phillips Street and a portion of Phillips Street from Emma Street to Main Street; for the Chamber of Commerce Family Fun Day during certain hours on Saturday, April 25, 2020, and approve use of City’s electricity for bounce houses and food trucks and water for small sink in bathroom areas. Mayor Frederick
- ITEM 8:** Discuss and act upon Police Department’s 2019 Annual Report on Racial Profiling. Chief Lewis
- ITEM 9:** Receive Certification of Unopposed Candidates for General Election scheduled for May 2, 2020, and adopt Order of Cancellation for said election and declaring said unopposed candidates for City Council elected – Shirley Coe; Terry Mebane, and Bryan Willis, Councilmembers. Mayor Frederick
- ITEM 10:** Discuss and act upon approving staff reports: Mayor Frederick
- a. Building Permits/Code Violations/Warrant Processing Report; 6 new builds in the month of February; new businesses: Kneadful Blessings in building at Main and Houston Street and Cornerstone Barber Shop on Main Street; 1344 Nate Circle has been issued Certificate of Occupancy; work continues on 506 Third Street with a detailed plan for retaining wall submitted and approved and sewer line plans submitted and approved; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; Code violations; and processing of warrants – **Danny Ray**
 - b. City Engineer Report – current and future water and sewer needs - **Brian Capps**
 - c. City Manager Report – Conducted weekly department head leadership meetings; attended a TWDB financial assistance workshop with Brian Capps and Gary Burton; met with City Engineer and his staff regarding Main Street improvements; setting up meeting with NetHealth and City Attorney regarding private lift station violations on Todd Street; continuing to work with new contractors regarding structure at 506 Third Street; and attended TCMA City Management Clinic in Granbury discussing leadership and community involvement, protecting your City from cybersecurity threats, and hemp production challenges and opportunities.
 - d. City Secretary Report – Completed filing deadline for May 2, 2020, Election and prepared documents and notified agencies related to cancellation of election; participated in numerous discussions with several agencies and individuals over several days regarding Smith/Cherokee County Line shown on recently adopted plat and effect of said line; attended Census Local Government Subcommittee in Tyler; continue processing paperwork associated with the Bluebonnet Point Wellness nursing home project; and processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
 - e. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
 - f. Human Resources Department Report – processed 2 payrolls; scheduled and organized AFLAC

annual employee meeting; rescheduled employee access to office calendar; open records request; responded to Attorney General Office regarding employee deductions; maintained shared office calendar; processing department change information access; and related duties associated with employees and employment - **Jennifer MacWhirter**

- g. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
- h. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Gary Don Lewis**
- i. Public Relations/Communications Department Report – usage statistics of City’s website, Facebook, Police Facebook, Instagram, Twitter, and Civic Ready; finalized Mayor’s Prayer Breakfast materials; confirmed event sponsors; held vendor meetings; worked with other department to cover for co-worker; started creating communications plan – **Lexie Hudson**
- j. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks; prepared holes for flag poles at the Bullard entrance sign on Hwy. 69; repaired roff at City Hall; called out several times on sewer stoppages due to contractors damaging sewer lines or sewer service lines; replaced discharge line on Lynch street lift station; and replaced pump at Main Street lift station – **David Wells**

ITEM 11: Discuss and act upon approving minutes of:

Mayor Frederick

February 11, 2020 Regular Meeting

ITEM 12: Convene in Executive Session in accordance with Texas Government Code, Open Meetings Act under Section 551.071 (2) Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter – regarding selecting provider for emergency services (ambulance). Council reserves its right to include a non member of the Council in the Executive Session whose interests are not adverse to the interests of the City Council and the person’s presence is necessary to the anticipated deliberation.

Mayor Frederick

ITEM 13: Return To Open Session: Consider and act upon matters discussed under **ITEM 12** as may be required.

Mayor Frederick

ITEM 14: Discuss and act on agreement for emergency services (EMS) provider in the City of Bullard following receipt of RFPs authorized August 13, 2019.

Mayor Frederick

ITEM 15: Discuss and act upon adjournment.

Mayor Frederick

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to

discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).

PURSUANT TO TEXAS GOVERNMENT CODE SEC. 551.127, MAYOR PAM FREDERICK, COUNCIL MEMBERS SHIRLEY COE, MARK ANDERSON, RALPH BRITT, DAVID RHODES AND/OR BRYAN WILLIS MAY ATTEND THE MEETING BY TELECONFERENCE.

Persons with disabilities who plan to attend this meeting and who may need assistance or interpretation should contact the office of the City Secretary at **903.894.7223**, two (2) days prior to the meeting so that appropriate arrangements can be made.

Las personas con incapacidades que planean asistir esta reunión y que puede necesitar ayuda debe contactar la oficina del Secretario de la Ciudad en 903.894.7223, dos (2) días antes de la reunión para que apropios arreglos pueden ser hechos.

This is to certify that this agenda was posted on the glass door of the Bullard City Hall, 114 South Phillips, Bullard, Texas, facing the inside and outside, a place convenient and readily accessible to the general public at all times and said agenda was posted on the following date and time: **March 6, 2020**, at _____ and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Bullard City Official

Sworn and Subscribed to before me this 6th day of March, 2020.

Notary, in and for the State of Texas