

AGENDA
Bullard City Council
Regular Meeting
Tuesday, February 8, 2022 6:00 p.m.
Bullard City Hall, Council Chambers, 114 S. Phillips, Bullard, TX

Pam Frederick, Mayor
Mark Anderson, Councilmember
Shirley Coe, Councilmember Glen Cowart, Councilmember
Lane McDaniel, Councilmember Terry Mebane, Councilmember

Meeting Order:
Call to Order; Roll Call; Invocation; Pledge to Flag

PUBLIC COMMENTS REGARDING AGENDA ITEMS: Any citizen wishing to address the Council regarding an item on the agenda may do so after filling out a speaker card at the registration table and handing the card to the City Secretary so that the citizen may be recognized by the Mayor when that item is considered.

ITEM 1: Citizen Participation: Any citizen wishing to address the Council regarding an issue not on the Agenda may do so after rising, giving name and address. The Council may not address any issues not listed on the agenda, however it may receive information. Mayor Frederick

ITEM 2: Conduct a Public Hearing and discuss and act on request to change the zoning from “R-TH” Townhouse Residential District to “M-1” Light Industrial District **part of Tract One containing 3.928 undeveloped acres (within the MTM Townhomes Addition Preliminary Plat approved by the City Council on June 11, 2013)** in the Vinson Moore League, A-1069, Cherokee County, Bullard, Texas, east side of North Houston Street (FM 2493) – applicant OneTri Properties, LLC. **Adopt Ordinance as appropriate.** Mayor Frederick

ITEM 3: Discuss and act upon expiring terms of Andy Kutach for 2 year term to the Bullard Economic Development Commission (BEDCO) to begin January 1, 2022, and expiring December 2024. (Tabled January 11, 2022) Mayor Frederick

ITEM 4: Discuss and act upon appointment of a new member to the Planning and Zoning Commission to replace Glen Cowart who was appointed to the City Council. (Tabled January 11, 2022) Mayor Frederick

- ITEM 5:** Discuss and act upon Ordering City of Bullard General Election for May 7, 2022, for the purpose of electing Three City Council Members, in joint election with Smith County and Cherokee County to be conducted by said counties in accordance with contracts authorized by Council on January 11, 2022. Doris Crockett
- ITEM 6:** Discuss and act upon approval of BEDCO Budget for FY 2021-2022. Mayor Frederick
- ITEM 7:** Discuss and act on an Ordinance amending the Code of Ordinances Chapter 2 – ADMINISTRATION, ARTICLE V. – FINANCE, DIVISION 2. – FEES, Subdivision III. – Building Permit and Other Fees, Sec. 2-338. - Fees, related to Customer Service Inspection (CSI). Mayor Frederick
- ITEM 8:** Discuss and act upon approving staff reports: Mayor Frederick
- a. Building Permits/Code Violations Report; building related permits and inspections, solicitors and temporary use permits; growth in various subdivisions; new businesses; and Code violations – **Danny Ray**
 - b. City Engineer Report – current and future water and sewer needs - **Brian Capps**
 - c. City Secretary Report – Attended Texas Municipal Clerks’ Election Law Seminar in Denton; continued to prepare for May 7, 2022 General Election; processing requests, giving notice, attendance and recording of City Council Meetings, P&Z Meeting and BEDCO Meeting; and preparation of legal documents – **Doris Crockett**
 - d. Finance Report – review of expenditures, receipts and balances since last report, including Budget summaries – **Sonja Richey**
 - e. Human Resources Report – Employment verification; assisted Utility Billing Clerk as needed; and assisted employee with insurance benefit questions – **Maria Moreira**
 - f. Municipal Court Report – Statistics for warrants issued, court activity and fines and fees collected – **Diana Folmar**
 - g. Public Relations/Communications Department Report – usage statistics of City’s website, Facebook, Police Facebook, Instagram, Twitter, and Civic Ready; attendance at various functions; finalizing Budget Document for FY21-22; chose new layout, color palette and design for website; announced 2022 community event dates; celebrated January birthdays; began working sponsorship packet for 2022 events; attended the first Annual Bullard Police Department Chief’s Appreciation Dinner – **Raiven Whatley**
 - h. Police Department Report - Calls for Service or Case Investigations, Traffic, Arrest, Warrants, Cases Filed and general Police activity – **Jeff Bragg**
 - i. Utilities Director – Monthly Work Report for Water Department, Wastewater Department, Street Department and Parks Department; routine daily checks for water and wastewater; water line leaks; patching pot holes and clearing and cleaning rights-of-way; routine daily cleaning and inspection of equipment at Parks; and sewer stoppage calls – **David Wells**
- ITEM 9:** Discuss and act upon approving minutes of: Mayor Frederick
- January 11, 2022 Regular Meeting**
- ITEM 10:** Discuss and act upon adjournment. Mayor Frederick

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).

PURSUANT TO TEXAS GOVERNMENT CODE SEC. 551.127, MAYOR PAM FREDERICK, COUNCIL MEMBERS MARK ANDERSON, SHIRLEY COE, GLEN COWART, LANE MCDANIEL, AND/OR TERRY MEBANE MAY ATTEND THE MEETING BY TELECONFERENCE.

Persons with disabilities who plan to attend this meeting and who may need assistance or interpretation should contact the office of the City Secretary at **903.894.7223**, two (2) days prior to the meeting so that appropriate arrangements can be made.

Las personas con incapacidades que planean asistir esta reunión y que puede necesitar ayuda debe contactar la oficina del Secretario de la Ciudad en 903.894.7223, dos (2) días antes de la reunión para que apropié arreglos pueden ser hechos.

This is to certify that this agenda was posted on the glass door of the Bullard City Hall, 114 South Phillips, Bullard, Texas, facing the inside and outside, a place convenient and readily accessible to the general public at all times and said agenda was posted on the following date and time: **February 4, 2022**, at _____ and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Bullard City Official

Sworn and Subscribed to before me this 4th day of February, 2022.

Notary, in and for the State of Texas